



# Compton Parish Council

Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP  
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<https://comptonparishcouncil.gov.uk/>

To: All Members of Compton Parish Council  
All Councillors are hereby summoned to attend the following meeting.  
Please inform the Clerk if you are unable to attend.

## NOTICE OF MEETING

**MEETING:** Full Council  
**DATE & TIME:** Monday 2<sup>nd</sup> December 2024 at 7.00pm  
**PLACE:** Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP

*S. Marshman*

Dr S. Marshman, PSLCC, Clerk to the Council

26<sup>th</sup> November 2024

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## Agenda

**Representatives of Archel Homes, who are developing the Baxter Healthcare site on Wallingford Road, will be available from 6:30pm to discuss the development. The council meeting will follow at 7pm.**

1. To receive, and consider for acceptance, apologies for absence from Members of the Council
2. To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest  
*Councillors should use the [flow-chart/tables](#) below to identify which type of interest they have and what action should be taken. Please declare what type of interest you have in the meeting.*
3. To receive:
  - 3.1 Questions or comments from members of the public regarding items on the agenda
  - 3.2 Representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest
4. To approve the [Minutes of the Full Council Meeting held on 4<sup>th</sup> November 2024](#)
5. To discuss any matters arising from the previous meeting
6. To receive a report from the District Councillor

7. To review the minutes and recommendations from the following committees:

Committee	Date	Minutes	Recommendations to Full Council
Planning	None		
Personnel	None		

8. To receive an update and review recommendations from the following working parties:

- 8.1 Burial Ground
- 8.2 Village Enhancement
- 8.3 Digital
- 8.4 Footway lighting
- 8.5 Sports Pavilion
- 8.6 Allotments

9. Planning Applications

9.1 To consider the following new planning applications:

- [24/02332/HOUSE 7 Yew Tree Stables Compton Newbury RG20 6NG](#) - Formation of habitable room in roofspace with rear velux rooflights and side gable window

9.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee

9.3 To consider whether to refer any planning applications for further response from the Council's planning consultants

9.4 To receive a [report on recent planning decisions](#)

10. Finance:

10.1 To consider approving the payments listed on the [Finance Report](#)

10.2 To note the most recent [Bank Reconciliation](#)

10.3 To receive any reports from the Internal Controller

10.4 To note the Quarterly Budget Report (*if applicable*)

11. To consider responding to [West Berkshire Council's budget consultation](#)

12. To consider whether to investigate any [additional service provision](#) offered by West Berkshire Council

13. To consider responding to the Government's consultation on ['Enabling remote attendance and proxy voting at local authority meetings'](#)

14. To review the [draft budget for 2025/26](#)

15. To consider quotes for fencing at Newbury Lane allotments

16. To consider quotes to replace footway lighting with LED

17. To consider additional costs for the transfer of land for the Burial Ground

18. To receive an update on vandalism and anti-social behaviour (ASB) in the village

19. To receive reports on the following:

18.1 Recreation Ground

18.2 Rights of Way

18.3 Village Hall

18.4 Downland Practice Patient Participation Group

18.5 Communications

20. To discuss matters for future consideration or information

Date and time of next scheduled meeting:

Full Council: Monday 13<sup>th</sup> January 2025 at 7 pm

## Supporting Documentation

### 3. To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation

Members are invited to declare Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests in items on the agenda as required by the Compton Parish Council [Code of Conduct](#) for Members, as adopted on 5<sup>th</sup> July 2021, Minute 21/22-087, and by the [Localism Act 2011 Chapter 7](#).

Please use the flow chart below to ascertain the type of interest you have and what action you are required to take.

DPI = Disclosable Pecuniary Interest

ORI = Other Registerable Interest

NRI = Non-Registerable Interest

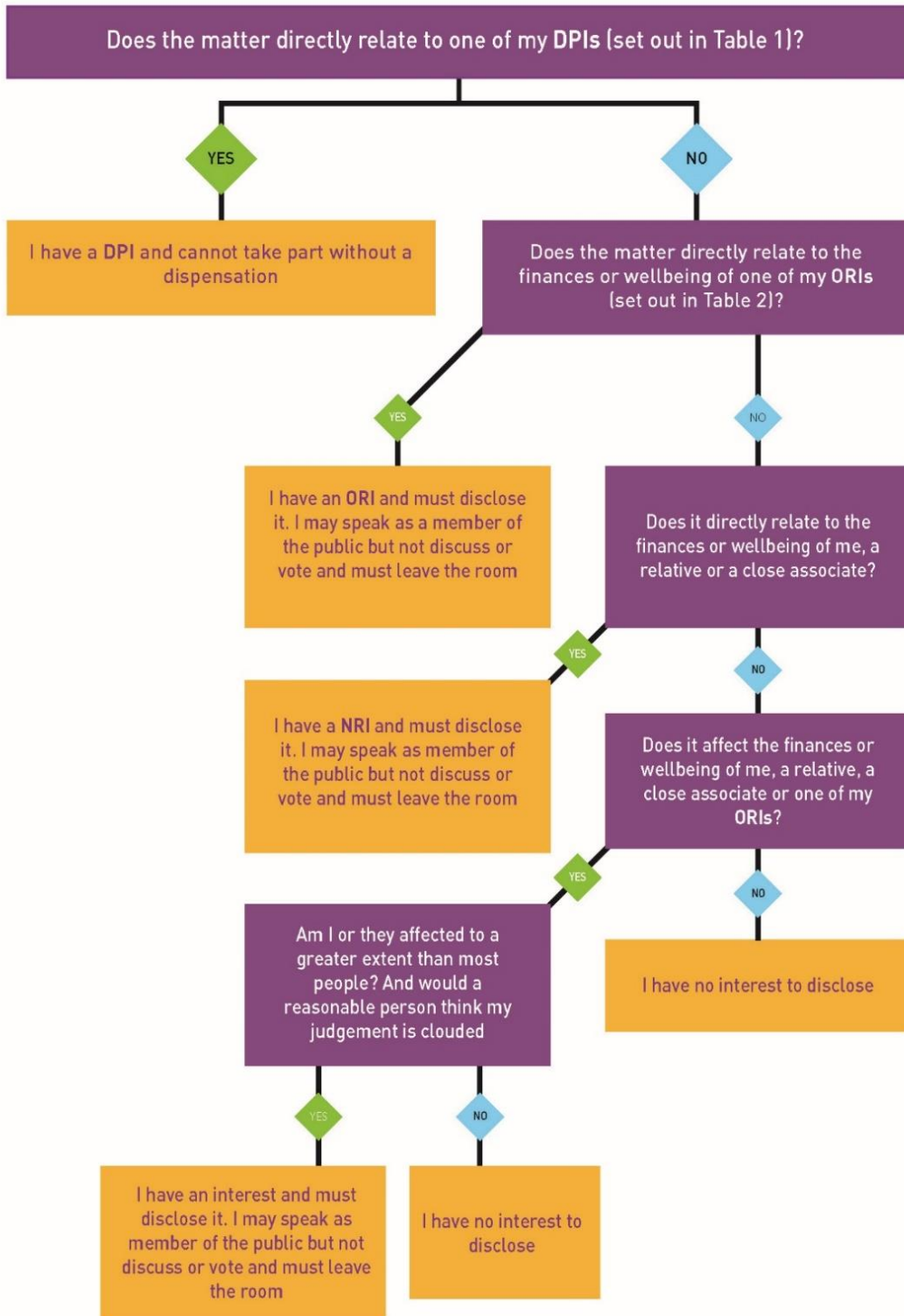


Table 1: Disclosable Pecuniary Interests

Subject	Description
<b>Employment, office, trade, profession or vocation</b>	Any employment, office, trade, profession or vocation carried on for profit or gain.
<b>Sponsorship</b>	<p>Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
<b>Contracts</b>	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
<b>Land and property</b>	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
<b>Licenses</b>	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
<b>Corporate tenancies</b>	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
<b>Securities</b>	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or

	(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.
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\* 'director' includes a member of the committee of management of an industrial and provident society.

\* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

## Table 2: Other Registerable Interest

You must register as an Other Registerable Interest:

1. any unpaid directorships
2. any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
3. any body
  - (i) exercising functions of a public nature
  - (ii) directed to charitable purposes or
  - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

## 9.4 To receive a report on recent planning decisions

West Berkshire Council has reported the following decisions since the last Parish Council meeting:

- 24/01842/FUL 4-6 Old Station Business Park, Compton, RG20 6NE – Insertion of windows and associated works. Approved.



## 10. Finance:

### Finance Report

Status at last bank reconciliation 31st October 2024	
Account	Amount
Unity Trust Current Account	£40,409.50
Unity Trust Savings Account	£59,311.49
Lloyds Multipay Corporate Card	-£94.33
CCLA Public Sector Deposit Fund	£25,000.00
<b>Total</b>	<b>£124,626.66</b>

Income received 30th September - 27th October 2024		
Account	Income Detail	Amount
Current	Compilations advertising	£64.00
Current	Interest from CCLA account	£104.96
Current	Allotment rent	£15.00
<b>Total</b>		<b>£183.96</b>

Payments made on Lloyds Corporate Card to be approved				
Method	Date	Payee	Payment Detail	Amount
CC	04-Nov-24	Lloyds Bank	Card fees	£3.00
CC	05-Nov-24	Microsoft	Microsoft Oct	£12.36
CC	07-Nov-24	Microsoft	Microsoft Nov	£12.36
CC	07-Nov-24	Bowcom	Line marking paint	£119.32
CC	19-Nov-24	Amazon	Xmas event - chocolate bars	£17.99
CC	19-Nov-24	Amazon	Xmas event - raffle tickets	£3.62
CC	20-Nov-24	Amazon	Xmas event - sweets/fingerlights	£52.67
CC	21-Nov-24	Amazon	Xmas event - trophies	£39.49
<b>Total</b>				<b>£260.81</b>

Payments from Unity Trust Current Account to be approved				
Method	Date	Payee	Payment Detail	Amount
BACS	31-Oct-24	Unity Trust Bank	Service fee	£5.40
BACS	14-Nov-24	Staff Costs	Staff costs/expenses Oct	£2,075.71
DD	18-Nov-24	Castle Water	Pavilion Water Oct	£10.73
DD	18-Nov-24	Vodafone	Phone Nov	£26.20
DD	20-Nov-24	Castle Water	School Road Allotments water Sep-Feb	£3.50
DD	22-Nov-24	Castle Water	Newbury Lane Allotments water Sep/Oct	£47.01
BACS	02-Nov-24	AD Clark	Grounds maintenance Sep	£811.25
BACS	02-Nov-24	AD Clark	Grounds maintenance Oct	£811.25

BACS	02-Nov-24	The National Allotment Society	Membership 24/25	£66.00
BACS	06-Nov-24	Staff Costs	Staff costs/expenses Nov	£2,057.18
<b>Total</b>				<b>£5,914.23</b>

Transfers				
Method	Date	From Account	To Account	Amount
DD	18-Nov-24	Unity Current	Lloyds	£97.33
TRF	25-Nov-24	Unity Current	Unity Savings	£20,000.00
<b>Total</b>				<b>£20,097.33</b>

## Bank Reconciliation

Bank Reconciliation at 31/10/2024			
	Cash in Hand 01/04/2024		88,826.26
	<b>ADD</b>		
	Receipts 01/04/2024 - 31/10/2024		77,692.18
	Subtotal		166,518.44
	<b>SUBTRACT</b>		
	Payments 01/04/2024 - 31/10/2024		41,891.78
<b>A</b>	<b>Cash in Hand 31/10/2024</b>		<b>124,626.66</b>
	(per Cash Book)		
	Cash in hand per Bank Statements		
	Petty Cash	0.00	
	1 Unity Current	40,409.50	
	2 Unity Savings	59,311.49	
	3 Lloyds Corporate Card	-94.33	
	4 CCLA Public Sector Deposit Fund	25,000.00	
	Subtotal		<b>124,626.66</b>
	Less unrepresented payments		0
	Subtotal		124,626.66
	Plus unrepresented receipts		0
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>124,626.66</b>
	<b>A = B Checks out OK</b>		

## 12. To consider whether to investigate any additional service provision offered by West Berkshire Council

The items offered are:

- Additional library opening hours (in parishes that have a library)
- Pop-up library
- Gully cleansing
- Ditch clearance
- Bus shelter maintenance
- Visual tree surveys
- Dog waste bins
- Town/parish centre litter bins
- Highway sign cleaning