



Compton Parish Council

Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP
contact@comptonparishcouncil.gov.uk 07748 591920
<https://comptonparishcouncil.gov.uk/>

To: All Members of Compton Parish Council
All Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.

NOTICE OF MEETING

MEETING: Full Council
DATE & TIME: Monday 13th January 2025 at 7.00pm
PLACE: Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP

S. Marshman

Dr S. Marshman, PSLCC, Clerk to the Council

7th January 2025

Agenda

1. To receive, and consider for acceptance, apologies for absence from Members of the Council
2. To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest
Councillors should use the [flow-chart/tables](#) below to identify which type of interest they have and what action should be taken. Please declare what type of interest you have in the meeting.
3. To receive:
 - 3.1 Questions or comments from members of the public regarding items on the agenda
 - 3.2 Representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest
4. To approve the [Minutes of the Full Council Meeting held on 2nd December 2024](#)
5. To discuss any matters arising from the previous meeting
6. To receive a report from the District Councillor
7. To review the minutes and recommendations from the following committees:

Committee	Date	Minutes	Recommendations to Full Council
Planning	19/12/2024	PLN24/008-PLN24-012	None
Personnel	None		

8. To receive an update and review recommendations from the following working parties:
 - 8.1 Burial Ground
 - 8.2 Village Enhancement
 - 8.3 Digital
 - 8.4 Footway lighting
 - 8.5 Sports Pavilion
 - 8.6 Allotments

9. Planning Applications
 - 9.1 To consider the following new planning applications:
 - None
 - 9.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee
 - 9.3 To consider whether to refer any planning applications for further response from the Council's planning consultants
 - 9.4 To receive a [report on recent planning decisions](#)

10. Finance:
 - 10.1 To consider approving the payments listed on the [Finance Report](#)
 - 10.2 To note the most recent [Bank Reconciliation](#)
 - 10.3 To receive any reports from the Internal Controller
 - 10.4 To note the [Quarterly Budget Report](#) (*if applicable*)

11. To consider [grant requests](#)

12. To consider accepting a [grant to install a bus shelter](#) at the bus stop near The Swan

13. To consider a response to the consultation by West Berkshire Council on the [Proposed Main Modifications to the West Berkshire Local Plan Review 2022-2039](#)

14. To consider quotes to replace footway lighting with LED

15. To consider the [budget and set the precept for 2025/26](#)

16. To consider carrying out a housing survey through CCB

17. To review the NALC anti-terror checklist

18. To receive an update on vandalism and anti-social behaviour (ASB) in the village

19. To receive reports on the following:
 - 19.1 Recreation Ground
 - 19.2 Rights of Way
 - 19.3 Village Hall
 - 19.4 Downland Practice Patient Participation Group
 - 19.5 Communications

20. To discuss matters for future consideration or information

Date and time of next scheduled meeting:

Full Council: Monday 3rd February 2025 at 7 pm

Supporting Documentation

2. To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation

Members are invited to declare Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests in items on the agenda as required by the Compton Parish Council [Code of Conduct](#) for Members, as adopted on 5th July 2021, Minute 21/22-087, and by the [Localism Act 2011 Chapter 7](#).

Please use the flow chart below to ascertain the type of interest you have and what action you are required to take.

DPI = Disclosable Pecuniary Interest

ORI = Other Registerable Interest

NRI = Non-Registerable Interest

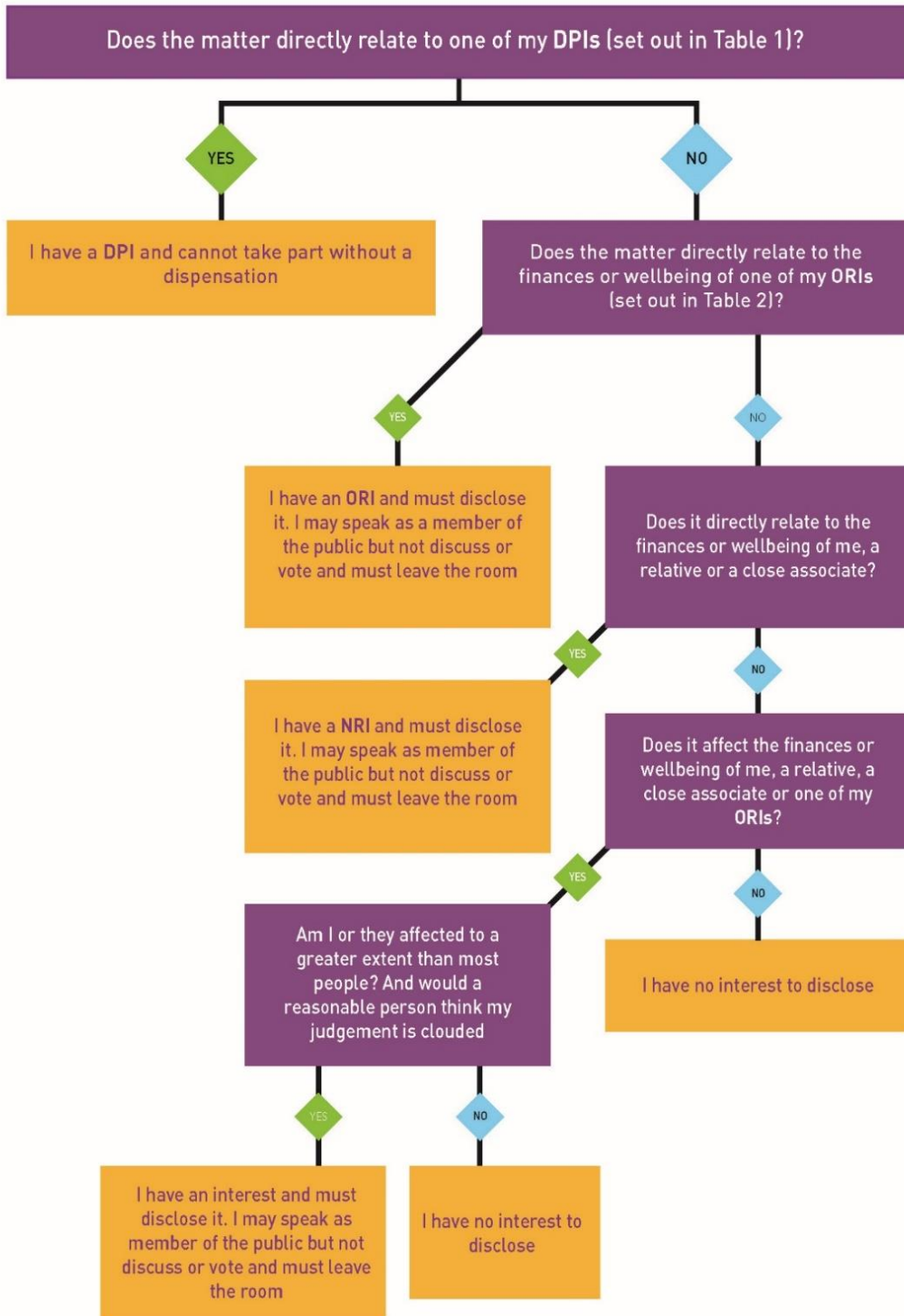


Table 1: Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council —</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land and property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
Corporate tenancies	<p>Any tenancy where (to the councillor's knowledge)—</p> <p>(a) the landlord is the council; and</p> <p>(b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.</p>
Securities	<p>Any beneficial interest in securities* of a body where—</p> <p>(a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registerable Interest

You must register as an Other Registerable Interest:

1. any unpaid directorships
2. any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
3. any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

9.4 To receive a report on recent planning decisions

West Berkshire Council has reported the following decisions since the last Parish Council meeting:

- None

10. Finance:

Finance Report

Status at last bank reconciliation 31st December 2024	
Account	Amount
Unity Trust Current Account	£10,360.01
Unity Trust Savings Account	£79,761.43
Lloyds Multipay Corporate Card	-£71.99
CCLA Public Sector Deposit Fund	£25,000.00
Total	£115,049.45

Income received 28th October 2024 - 5th January 2025		
Account	Income Detail	Amount
Current	Compilations advertising	£1,417.00
Current	Compilations contributions	£207.00
Current	Interest from CCLA account	£304.51
Current	Allotment rent	£15.00
Savings	Interest from Unity account	£449.94
Total		£2,393.45

Payments made on Lloyds Corporate Card to be approved				
Method	Date	Payee	Payment Detail	Amount
CC	05-Oct-24	Microsoft	Microsoft Sep	£12.36
CC	02-Dec-24	Lloyds Bank	Card fees	£3.00
CC	06-Dec-24	Amazon	Christmas Star	£58.78
CC	07-Dec-24	Microsoft	Microsoft Dec	£12.36
CC	13-Dec-24	Royal Mail	Postage	£0.85
CC	02-Jan-25	Lloyds Bank	Card fees	£3.00
				£90.35

Payments from Unity Trust Current Account to be approved				
Method	Date	Payee	Payment Detail	Amount
DD	26-Nov-24	SSE Energy Solutions	Lighting electricity	£650.78
BACS	30-Nov-24	Unity Trust Bank	Bank charges	£6.00
BACS	09-Dec-24	SLCC Enterprises	Training - Practitioners' Conference	£258.78
BACS	09-Dec-24	Tactical Facilities Management	Refuse disposal Nov	£231.22
BACS	09-Dec-24	Gardner Leader	Legal fees for burial ground land transfer	£990.00
DD	18-Dec-24	Vodafone	Phone	£26.20

DD	18-Dec-24	Castle Water	Water at Newbury Lane Allotments	£23.41
DD	18-Dec-24	Castle Water	Water at Sports Pavilion	£8.86
BACS	20-Dec-24	Tactical Facilities Management	Refuse disposal Oct	£289.02
BACS	20-Dec-24	Tactical Facilities Management	Refuse disposal Dec	£289.02
BACS	20-Dec-24	SLCC	Membership 25/26	£156.35
BACS	20-Dec-24	West Berkshire Council	Compilation Dec	£492.00
BACS	20-Dec-24	AD Clark	Pitch Cut	£150.20
DD	27-Dec-24	SSE Energy Solutions	Electricity at Sports Pavilion	£1,312.51
DD	27-Dec-24	SSE Energy Solutions	Lighting electricity	£629.79
DD	31-Dec-24	Unity Trust Bank	Bank charges	£6.00
BACS	06-Jan-25	Staff Costs	Staff costs Dec	£2,058.98
BACS	13-Jan-25	Starboard Systems Limited	Scribe Allotments Software	£417.60
Total				£7,996.72

Transfers				
Method	Date	From Account	To Account	Amount
DD	16-Nov-24	Unity Current	Lloyds	£260.81
Total				£260.81

Bank Reconciliation

Bank Reconciliation at 30/11/2024			
	Cash in Hand 01/04/2024		88,826.26
	ADD Receipts 01/04/2024 - 30/11/2024		78,014.08
	Subtotal		166,840.34
	SUBTRACT Payments 01/04/2024 - 30/11/2024		45,022.52
A	Cash in Hand 30/11/2024 (per cashbook)		121,817.82
	Cash in hand per Bank Statements		
	Petty Cash	0.00	
	1 Unity Current	17,764.14	
	2 Unity Savings	79,311.49	
	3 Lloyds Corporate Card	-257.81	
	4 CCLA Public Sector Deposit Fund	25,000.00	
	Subtotal		121,817.82
	Less unrepresented payments		0.00
	Subtotal		121,817.82
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		121,817.82
	A = B Checks out OK		

Bank Reconciliation at 31/12/2024			
	Cash in Hand 01/04/2024		88,826.26
	ADD Receipts 01/04/2024 - 31/12/2024		79,929.74
	Subtotal		168,756.00
	SUBTRACT Payments 01/04/2024 - 31/12/2024		53,706.55
A	Cash in Hand 31/12/2024 (per cash book)		115,049.45
	Cash in hand per Bank Statements		
	Petty Cash	0.00	
	1 Unity Current	10,426.01	
	2 Unity Savings	79,761.43	
	3 Lloyds Corporate Card	-71.99	
	4 CCLA Public Sector Deposit Fund	25,000.00	
	Subtotal		115,115.45
	Less unrepresented payments		66.00
	Subtotal		115,049.45
	Plus unrepresented receipts		£0.00
B	Adjusted Bank Balance		115,049.45
	A = B Checks out OK		

11. To consider grant requests

The council has budgeted £1,000 for providing grants through their grant policy during the 2024/25 financial year. Following the consideration of grant applications at the October meeting, £793 was allocated. There remains £207 in the budget for further grant requests.

The council has received a request from the Pang Valley Flood Forum for £100.

The details of the grant request are as follows:

Name of organisation	Assisting Berkshire Children to read
Aims and objectives of your organisation. What does your organisation do and how does it benefit the residents of the Parish of Compton?	For the benefit of the community, the preservation of life and property and for the benefit of the environment to provide, preserve, maintain, restore and/or improve flood defences and flood protection measures and flood damage remediation in the communities along the river Pang.
How many members/users do you have?	Anyone living in a flood risk zone benefits
What percentage of your members/users are residents of the Parish of Compton?	See above.
How much funding are you applying for?	£100
What is the total cost of your project?	Running costs approx. £1,000 per year
Briefly describe the project for which you require a grant.	Our work is a continuous process to benefit communities as described above. Compton PC has kindly donated £100 in previous years, along with other villages on the Pang.

12. To consider accepting a grant to install a bus shelter at the bus stop near The Swan

The bus shelter offered is a 2-bay, quarter end panel, barrel roof – a combination of the second (Quarter End Panel QEP) and last (The Barrel Vault Roof) images below.

Shelter Types – Pictures of recommended bus shelters (2 Bay)



The approximate suggested position given by West Berkshire Council is as below. The council has confirmed: ‘The location of the shelter wouldn’t block access to the book library. Externiture is aware of it and the shelter would be installed at appropriate location.’



The funding offered is as follows:

Costing Summary	£
Cleaning Cost for Five Years	£535.00
Maintenance & Contingency Costs for Five Years	£535.00
Shelter Cost	£4,734.56
Total Grant	£5,804.56