



Minutes of the Full Council Meeting

Held on Monday 1st December 2025 in the Wilkins Centre, Compton. Commencing at 7:09 pm.

Members Present: Councillor Dave Aldis, Chair
Councillor Rebecca Pinfold, Deputy Chair
Councillor Jude Cunningham
Councillor Linda Moss
Councillor Alison Strong
Councillor Sharon Tiller

Members Absent: Councillor David Sheppard

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: 5 Members of the Public

Minutes

- 25/122 To receive apologies for absence from Council Members and consider their acceptance**
Resolved: That the apologies submitted by Councillor David Sheppard for the reasons provided to the council were accepted.
- 25/123 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests, and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest**
There were no declarations of interest or requests for dispensation.
- 25/124 To receive:
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest**
Two doctors from The Downland Practice reported that dispensing lockers will soon be installed at Compton Surgery, allowing patients to collect certain medications outside normal opening hours. They also highlighted ongoing challenges in securing funding. The Practice is seeking financial support to improve disabled access through
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the installation of automatic doors and, if possible, to refurbish the toilet facilities. It was noted that any Community Infrastructure Levy (CIL) funding arising from development within the village will be directed to the BOBICB, which will determine allocation across its wider area of responsibility.

25/125 To approve the Minutes of the Full Council Meeting held on 3rd November 2025
Resolved: Members agreed that the minutes of the last meeting be accepted as a true record. The Chair of the Meeting signed the minutes.

25/126 To discuss any matters arising from the previous meeting
There were no matters arising.

25/127 To receive a report from the District Councillor
The District Councillor had sent their apologies.

25/128 To review the minutes and recommendations from the following committees:

Committee	Date	Minute Numbers	Recommendations to Full Council
Planning	None		
Personnel	None		

25/129 To receive an update and review recommendations from the following working parties:
Institute – The Clerk was requested to contact the Plunkett Foundation to see if it can assist with planning for the community building. The Council considered potential names for the development, as requested by the developers, and agreed that the Clerk should submit the suggestion *Arcadian Park*. The Council noted that the term *Arcadian* reflects a link to the Agricultural Research Council (ARC), which originally established the Institute site.

25/130 Planning Applications:

25/130.1 To consider the following new planning applications:

25/02558/SCREEN Sewage Disposal Works, Coombe Road, Compton, Newbury RG20 6RG - Request an EIA Screening Opinion under Regulation 6 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (as amended 2018) for the proposed Upgrade to Compton Sewage Treatment Works (STW)

It was noted that the decision notice for the Compton STW screening opinion had been issued before the close of the consultation period, and prior to Natural England’s response being taken into account. Natural England’s advice recommended that further ecological, landscape and soils input be sought before a decision was made.

Resolved: The Clerk was instructed to write to West Berkshire Council to highlight the procedural concern regarding the early issue of the decision notice and the omission of Natural England's advice from consideration.

25/02559/PDNOT Sewage Disposal Works, Coombe Road, Compton, Newbury, RG20 6RG - Proposed new humus effluent return pump unit, new humus effluent return pumps to replacing existing pumps, new storm overflow screen and revised EDM location, extension to an existing Gabian wall, new McGill filter distribution system replacing existing distribution system, refurbishment of tertiary filters and new feed pumping station

Resolved: That the Parish Council has no comments to submit in relation to this application.

25/02583/COND Institute For Animal Health, High Street, Compton, Newbury, RG20 7NN - Application for approval of details reserved by condition 3 'phasing plan for outline' of approved application 20/01336/OUTMAJ: Hybrid planning application seeking: 1) Outline planning permission (all matters reserved with the exception of access), for development comprising of up to 160 residential units (Class C3), the provision of landscaping, construction of access and street lighting, car and cycle parking, other associated infrastructure, sustainable drainage systems, engineering works and mitigation measures including the construction of internal roads. The proposal includes at least 1.75 hectares of employment land (Class B1) associated with the retention of the Intervet building and a playing field (Class D2) associated with the retention of the existing Cricket Pitch. 2) Full planning permission for the demolition of existing buildings, structures and hardstanding along with preparatory works including earthworks, remediation, utility works and associated mitigation measures. The change of use of land including the creation of public open space and wildlife area.

Resolved: That the Parish Council has no comments to submit in relation to this application.

25/02546/COND Institute For Animal Health, High Street, Compton, Newbury, RG20 7NN - Application for approval of details reserved by condition 9 'layout and design standards', 20 'CEMP', 21 'ecological mitigation plan', 26 'ground and finished floor levels', 35 'hard landscaping full permission', 36 'soft landscaping full permission', 37 'landscape management full permission' and 38 'open space infrastructure' of approved application 20/01336/OUTMAJ: Hybrid planning application seeking: 1) Outline planning permission (all matters reserved with the exception of access), for development comprising of up to 160 residential units (Class C3), the provision of landscaping, construction of access and street lighting, car and cycle parking, other associated infrastructure, sustainable drainage systems, engineering works and mitigation measures including the construction of internal roads. The proposal includes at least 1.75 hectares of employment land (Class B1) associated with the retention of the Intervet building

and a playing field (Class D2) associated with the retention of the existing Cricket Pitch. 2) Full planning permission for the demolition of existing buildings, structures and hardstanding along with preparatory works including earthworks, remediation, utility works and associated mitigation measures. The change of use of land including the creation of public open space and wildlife area.

Resolved: To submit the following objection:

Compton Parish Council objects to the discharge of Condition 9 on the following grounds:

- The submitted details indicate a private footpath running only along one side of the wildlife area. It is unclear why this is designated as private rather than a public footpath, and the condition requires clarity on the location of the public footpath.
- Without a public footpath through the area, the proposed change of use effectively creates open space that residents cannot access, enjoy, or maintain. This undermines the stated purpose of the change of use to public open space and wildlife habitat.

While the Council accepts the principle of change of use, it cannot support the adoption of land that lacks public access. The absence of a public footpath means the space would not serve the community as intended.

25/00615/REV Farnborough Airport, Farnborough Road, Farnborough, Hampshire, GU14 6XA - Variation of Conditions 2 (aircraft movements) and 6 (aircraft weight), and replacement of Conditions 7 (1:10,000 risk contour) and 8 (1:100,00 risk contour), of planning permission 20/00871/REVPP determined on the 22/02/2022, in order to:

a) increase the number of non-weekday aircraft movements from 8,900 to 13,500 per annum, and

b) amend the permitted annual flight movements weight category from 50,000-80,000 kg to 55,000-80,000 kg, retaining the overall cap of 1,500 movements (within this cap: aircraft between 50,000-55,000 kg that do not meet ICAO Chapter 14 (or equivalent) noise standards shall continue to be counted, and non-weekday movements within the revised category shall increase from 270 to 405), and to

c) replace Conditions Nos. 7 (1:10,000 risk contour) and 8 (1:100,000 risk contour) with a new condition to produce Public Safety Zone maps in accordance with the Department for Transport Requirements

Resolved: That the Parish Council has no comments to submit in relation to this application.

25/130.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee

There were no applications requiring a call-in.

25/130.3 To consider whether to refer any planning applications for further response from the Council's planning consultants

There were no applications requiring referral.

25/130.4 To receive a report on recent planning decisions taken by West Berkshire Council

West Berkshire Council has reported the following decisions since the last Parish Council meeting:

- 25/01392/FUL The Downs School, Compton, Newbury, RG20 6AD - Installation of solar panels. Approved.

25/131 Finance:

25/131.1 To consider approving the payments listed on the Finance Report

Resolved: To approve the payments listed in the Finance Report in Appendix 1.

25/131.2 To note the most recent Bank Reconciliation

Resolved: To note the bank reconciliation figures as provided in the Finance Report in Appendix 2.

25/131.3 To receive any reports from the Internal Controller

The Internal Controller has inspected the accounts to September 2025.

25/131.4 To note the Quarterly Budget Report

The next quarterly budget report is due at the end of December.

25/132 To consider the referral of the Institute site reserved matters application to our planning consultants on receipt of the application

Resolved: That the reserved matters application for the Institute site be referred to our planning consultants for advice on receipt of the application, with the initial cost of £995 + VAT.

25/133 To receive an update on compliance for Assertion 10 of the 25/26 AGAR

The Council reviewed progress towards meeting the requirements of Assertion 10. Members were reminded of the need to complete data protection training, as required under the relevant legislation and sector guidance, to support compliance.

25/134 To consider adopting a Data Protection Policy

Resolved: That the Data Protection Policy be adopted.

25/135 To consider updating the Training and Development Policy

Resolved: That the alterations to the Training and Development Policy be adopted.

25/136 To consider a response to West Berkshire Council's consultation regarding the proposed expansion of the Resource Unit at Westwood Farm Schools

Resolved: That the Clerk respond on behalf of the council to support the proposed expansion.

25/137 To review the draft budget for 2026/2027

The council discussed the draft budget and will review it further and submit comments to the Clerk before the next meeting.

25/138 To consider next steps with regards to the legal advice regarding the conditions for planning application 20/01336/OUTMAJ

The Clerk was requested to ask the solicitor for further advice on the actions the council can now take following a response from West Berkshire Council.

25/139 To receive an update on vandalism and anti-social behaviour (ASB) in the village

There were no reports.

25/140 To receive reports on the following:

There were no reports.

25/121 To discuss matters for future consideration or information

The Clerk was requested to write to the BOBICB to highlight the council's concerns that CIL money generated by development within the village may not be used to improve the surgery within the parish.

There being no further business, the meeting was closed at 9:18 pm.

Date and time of next scheduled meeting: Monday 12th January 2026 at 7 pm

Chair: _____

Date: _____

Appendix 1: Finance Report

Status at last bank reconciliation 31st October 2025	
Account	Balance
Unity Trust Current Account	£24,583.83
Unity Trust Savings Account	£103,203.17
Lloyds Multipay Corporate Card	£0.00
CCLA Public Sector Deposit Fund	£25,000.00
Total	£152,787.00

Income received 23rd October - 24th November 2025		
Account	Income Detail	Amount
Current	Members Bid grant for Pavilion flooring	£2,372.66
Current	VAT refund Apr-Sep 2025	£2,853.14
Current	Interest from CCLA account	£85.07
Savings	Interest (30 Sep)	£471.41
Total		£5,782.28

Payments made on Lloyds Corporate Card to be approved				
Method	Date	Payee	Payment Detail	Amount
CC	07-Sep-25	Microsoft	Software	£12.10
CC	02-Oct-25	Lloyds	Card fee	£3.00
CC	06-Oct-25	RBL Poppy Shop	Remembrance wreaths	£59.97
CC	07-Oct-25	Microsoft	Software	£12.10
CC	22-Oct-25	Amazon	Wireless mouse x2/batteries	£21.81
CC	02-Nov-25	Lloyds	Card fee	£3.00
CC	19-Nov-25	Amazon	Xmas event chocolate bars	£19.98
CC	19-Nov-25	Amazon	Xmas event sweets	£16.83
CC	21-Nov-25	Trophy Store	Xmas event trophies	£32.49
Total				£181.28

Payments from Unity Trust Current Account to be approved				
Method	Date	Payee	Payment Detail	Amount
BACS	10-Nov-25	Tactical Facilities Management Ltd	Refuse disposal Oct	£250.49
BACS	10-Nov-25	Thrings LLP	Legal advice	£1,060.80
BACS	10-Nov-25	Volker Highways	Repairs to streetlights	£726.60
BACS	10-Nov-25	Staff Costs	Staff costs/expenses Oct	£2,112.64

BACS	12-Nov-25	Chris Bolt Property	Pavilion internal repairs	£170.00
BACS	12-Nov-25	Chris Bolt Property	Pavilion roof repairs	£243.80
BACS	12-Nov-25	Bawden Tree Care	Tree survey	£2,340.00
BACS	12-Nov-25	AD Clark	Grounds maintenance Oct	£867.15
DD	14-Nov-25	SSE Energy Solutions	Lighting electricity Aug	£356.10
DD	17-Nov-25	SSE Energy Solutions	Lighting electricity Sep	£395.61
DD	18-Nov-25	Castle Water	Water at School Road Allotments Oct	£60.11
BACS	18-Nov-25	CJM Services	Supply and install new cableway cable	£667.20
BACS	18-Nov-25	West Berkshire Council	Compilations Oct/Nov	£492.00
DD	19-Nov-25	Castle Water	Water at Pavilion Oct	£16.20
DD	19-Nov-25	Castle Water	Water at Newbury Lane Allotments Oct	£109.04
DD	19-Nov-25	Vodafone Ltd	Phone	£27.09
DD	21-Nov-25	SSE Energy Solutions	Lighting electricity Oct	£463.49
FEE	30-Nov-25	Unity Trust Bank	Account fee	£6.00
BACS	01-Dec-25	Geosphere Ltd	Parish Online mapping software	£120.00
BACS	01-Dec-25	Externiture Ltd	Bus shelter supply and install	£5,681.47
BACS	01-Dec-25	Starboard Systems Ltd	Scribe allotments software	£417.60
BACS	01-Dec-25	Chair	Reimburse plumb line	£4.97
BACS	01-Dec-25	Clerk	Reimburse xmas event baubles	£49.41
Total				£16,637.77

Transfers				
Method	Date	From Account	To Account	Amount
DD	17-Nov-25	Unity Current	Lloyds	£139.55
Total				£139.55