



Personnel Committee Minutes

Held on Monday 9th February 2026 in the Wilkins Centre, Compton. Commencing at 7:30 pm.

Members Present: Councillor Alison Strong, Chair
Councillor Sharon Tiller, Deputy Chair
Councillor Rebecca Pinfold

Members Absent: None

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: 0 Members of the Public

Minutes

PER25/011 To receive apologies for absence from Committee Members and consider their acceptance

All Committee Members were present, so there were no apologies.

PER25/012 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest

There were no declarations of interest or requests for dispensation.

**PER25/013 To receive:
Questions or comments from members of the public regarding items on the agenda**

Representations from any member who has declared a personal interest

There were no questions, comments, or representations.

PER25/014 To approve the minutes of the Personnel Committee Meeting held on 16th June 2025

Resolved: Members agreed that the minutes of the last meeting be accepted as a true record. The Chair signed the minutes.

PER25/015 To discuss any matters arising from the minutes of the previous Personnel Committee Meeting

There were no matters arising.

PER25/016 To resolve under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business about to be transacted, it is advisable that the Public and Press be temporarily excluded from this meeting, and they are herewith instructed to withdraw

Resolved: To exclude the Public and Press from the remainder of the meeting due to the confidential nature of the business in Minutes PER25/017 to PER25/022.

PER25/017 To review councillor training

All Councillors have now completed data protection training as required.

PER25/018 To review employee annual appraisals

The employee annual appraisals were reviewed.

PER25/019 To review employee training requirements

The committee considered upcoming training opportunities and approved the Clerk's attendance as appropriate.

PER25/020 To receive an update on SLCC salary scales for 2025/26

The salary scales for 2025/26 were reviewed.

PER25/021 To review pension scheme rates for 2026/27

The pension scheme rates for 2026/27 were reviewed. It was noted that the rate remains the same for 2027/28 and 2028/29.

PER25/022 To consider staff salaries and working from home allowance

The committee approved amendments to the Clerk's salary and home-working allowance. Details to be recorded in the confidential personnel file.

PER25/023 To discuss matters for future consideration and for information

There were no matters for future consideration or information.

There being no further business, the meeting was closed at 7:49 pm.

Chair: _____

Date: _____