

To: All Members of Compton Parish Council
All Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.

NOTICE OF MEETING

MEETING: Full Council

DATE & TIME: Monday 2nd March 2026 at 7:00 pm

PLACE: Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP

S. Marshman

Dr S. Marshman, PSLCC, Clerk to the Council

24th February 2026

Agenda

1. To receive apologies for absence from Council Members and consider their acceptance
2. To receive declarations of Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests, and consider requests for dispensation from Members with a Disclosable Pecuniary Interest
Councillors must use the [flowchart and tables](#) below to determine the precise type of interest they hold and the required course of action. During the meeting, you must clearly declare the applicable type of interest.
3. To receive:
 - 3.1 Questions or comments from members of the public regarding items on the agenda
 - 3.2 Representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest
4. To approve the [Minutes of the Full Council Meeting held on 2nd February 2026](#)
5. To discuss any matters arising from the previous meeting
6. To receive a report from the District Councillor
7. To consider applications for co-option – *to fill up to two vacancies*

8. To review the minutes and recommendations from the following committees:

Committee	Date	Minutes	Recommendations to Full Council
Planning	None		
Personnel	09/02/26	PER25/011-PER25/023	None

9. To receive an update and review recommendations from the following working parties:

- 9.1 Burial Ground
- 9.2 Institute
- 9.3 Planning
- 9.4 Sports Pavilion
- 9.5 Village Enhancement

10. Planning Applications

10.1 To consider the following new planning applications:

- [26/00180/HOUSE 1 Meadow Close, Compton, RG20 6QQ](#) - Erection of a single-storey extension with mono pitched roof, together with internal alterations to reconfigure the existing layout.
- [26/00258/HOUSE Bray Cottage, Cheap Street, Compton, RG20 6QH](#) – Removal and rebuilding of unstable garden wall
- [26/00211/HOUSE New Farm House, Coombe Road, Compton, RG20 6RQ](#) - The erection of a ground floor rear extension, Alterations to the elevations include removing and added new windows and doors. Demolishing the existing rear and side additions. Removal of the rear chimney stack. The erection of new small dormers to the front and side. New rooflights to the main roof and to the rear roof. The removal of two trees from the rear.

10.2 To consider requesting that the District Councillor refer any relevant planning applications to the Western Area Planning Committee

10.3 To consider referring any planning applications for further comment from the Council's planning consultants

10.4 To receive a [report on recent planning decisions](#)

11. Finance:

11.1 To consider approving the payments listed on the [Finance Report](#)

11.2 To note the most recent [Bank Reconciliation](#)

11.3 To receive any reports from the Internal Controller

11.4 To note the Quarterly Budget Report (*if applicable*)

12. To receive an [update on compliance for Assertion 10 of the 25/26 AGAR](#)

13. To consider the [West Berkshire Council Local Plan Call for Sites 2026](#)

14. To consider responding to the [Government Consultation on Proposals for Local Government Reorganisation in Oxfordshire](#)

15. To consider responding to the [Government Consultation on the proposed reforms to the National Planning Policy Framework and other changes to the planning system](#)

16. To consider responding to [West Berkshire Council's Consultation on the Draft Planning Enforcement Plan](#)
17. To receive an update on vandalism and anti-social behaviour (ASB) in the village
18. To receive reports on the following:
 - 18.1 Recreation Ground
 - 18.2 Rights of Way
 - 18.3 Village Hall
 - 18.4 Downland Practice Patient Participation Group
19. To discuss matters for future consideration or information

Date and time of next scheduled meeting:

Full Council: Monday 13th April 2026 at 7 pm

Supporting Documentation

2. To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation

Members are invited to declare Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests in items on the agenda as required by the Compton Parish Council [Code of Conduct](#) for Members, as adopted on 5th July 2021, Minute 21/22-087, and by the [Localism Act 2011 Chapter 7](#).

Please use the flow chart below to ascertain the type of interest you have and what action you are required to take.

DPI = Disclosable Pecuniary Interest

ORI = Other Registerable Interest

NRI = Non-Registerable Interest

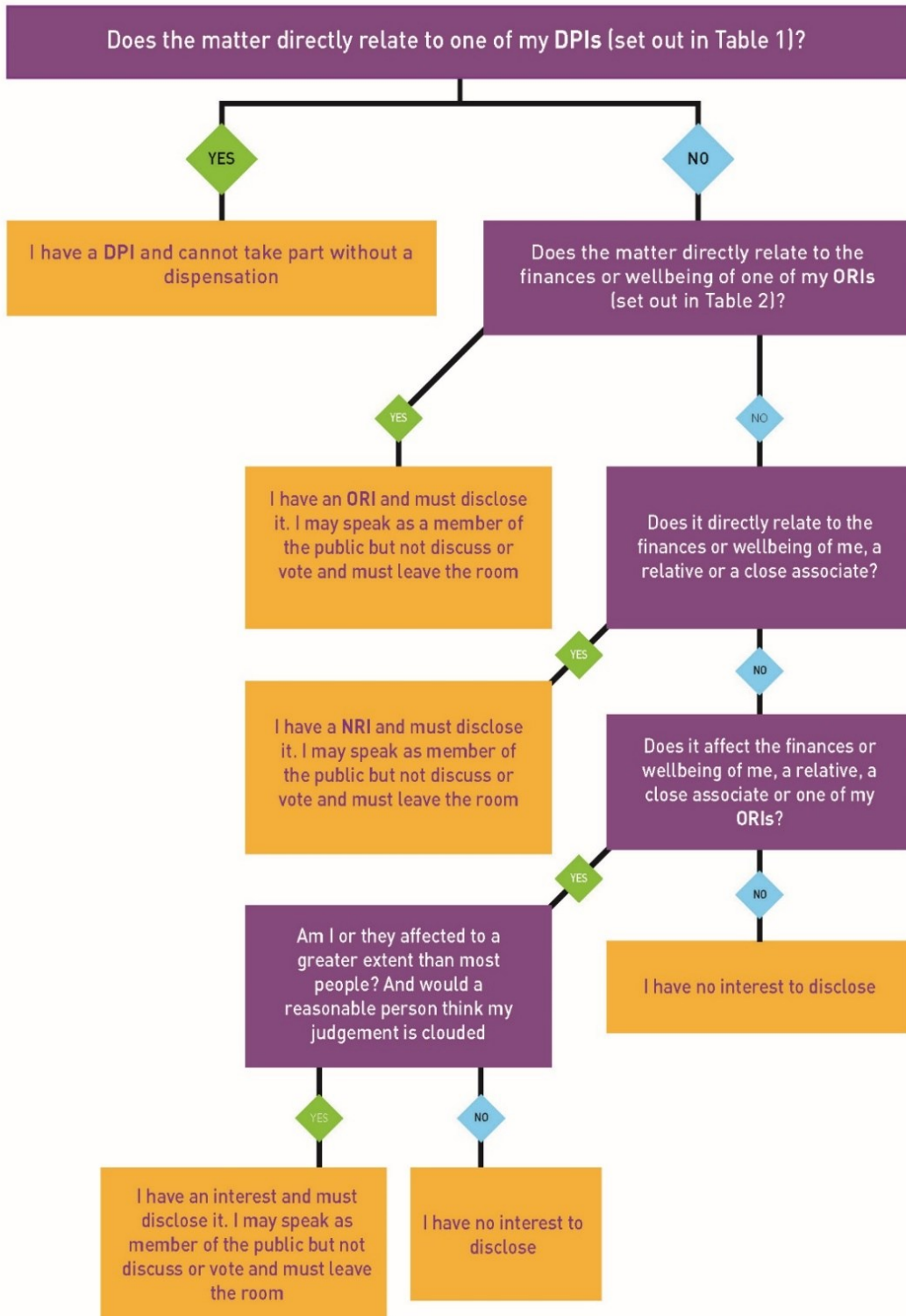


Table 1: Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council -</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land and property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
Corporate tenancies	<p>Any tenancy where (to the councillor's knowledge) -</p> <p>(a) the landlord is the council; and</p> <p>(b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.</p>
Securities	<p>Any beneficial interest in securities* of a body where -</p> <p>(a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and</p> <p>(b) either -</p> <p>(i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registerable Interest

You must register as an Other Registerable Interest:

1. any unpaid directorships
2. any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
3. any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

9.4 To receive a report on recent planning decisions

West Berkshire Council has reported the following decisions since the last Parish Council meeting:

- 25/02810/HOUSE 5 Yew Tree Mews, High Street, Compton, Newbury RG20 6NQ - Replacement of frames and roof of existing conservatory at rear of property. Approved.
- 25/02807/HOUSE 12 Yew Tree Stables, Compton, Newbury, RG20 6NG - Installation of 9 x solar panels to front elevation of garage roof, 9 x solar panels to rear elevation of garage roof. Approved.
- 25/02644/COND 1 High Elms North, Aldworth Road, Compton - Application for approval of details reserved by condition 9 (Soft Landscaping) of approved 21/01853/FUL. Approved.
- 25/02942/HOUSE 11 Yew Tree Stables, Compton, Newbury, RG20 6NG - Addition of solar panels on the Eastern (rear) side of the main roof. Approved.

10. Finance:

Finance Report

Status at last bank reconciliation 31st January 2026	
Account	Balance
Unity Trust Current Account	£17,716.61
Unity Trust Savings Account	£93,768.84
Lloyds Multipay Corporate Card	£0.00
CCLA Public Sector Deposit Fund	£25,000.00
Total	£136,485.45

Income received 24th January - 23rd February 2026		
Account	Income Detail	Amount
Current	Interest from CCLA account	£80.66
Current	Compilations advertising	£2,622.00
Current	Allotment rent	£25.00
Total		£2,727.66

Payments made on Lloyds Corporate Card to be approved				
Method	Date	Payee	Payment Detail	Amount
CC	02-Feb-26	Lloyds	Card fee	£3.00
CC	09-Feb-26	Microsoft	Software	£12.10
CC	09-Feb-26	Royal Mail	Postage	£0.87
Total				£15.97

Payments from Unity Trust Current Account to be approved				
Method	Date	Payee	Payment Detail	Amount
FEE	31-Jan-26	Unity Trust Bank	Account fee	£6.00
DD	04-Feb-26	ICO	Registration fee	£47.00
BACS	06-Feb-26	Staff costs	Staff costs Jan	£2,164.84
BACS	06-Feb-26	Tactical Facilities Management Ltd	Refuse disposal Jan	£192.68
BACS	06-Feb-26	West Berkshire Council	Compilations Feb/Mar	£492.00
DD	16-Feb-26	SSE Energy Solutions	Pavilion electricity mid-end Dec	£52.96
DD	18-Feb-26	Vodafone	Phone	£27.09
DD	18-Feb-26	Castle Water	Water at Newbury Lane Allotments Jan	£29.04
DD	19-Feb-26	Castle Water	Water at Pavilion Jan	£13.10
DD	23-Feb-26	SSE Energy Solutions	Lighting electricity Jan	£542.22
FEE	28-Feb-26	Unity Trust Bank	Account fee	£6.00
BACS	02-Mar-26	SLCC Enterprises	Training	£46.20

BACS	02-Mar-26	Compton Village Hall	Room hire 2025	£345.00
BACS	02-Mar-26	CPRE	Membership 26/27	£36.00
Total				£4,000.13

Transfers				
Method	Date	From Account	To Account	Amount
DD	16-Feb-26	Unity Current	Lloyds Multipay Corporate Card	£167.41
BACS	19-Feb-26	Unity Savings	Unity Current	£10,000.00
Total				£10,167.41

Bank Reconciliation

Bank Reconciliation at 31/01/2026		
	Cash in Hand 01/04/2025	£105,611.76
	ADD Receipts 01/04/2025 - 31/01/2026	£104,865.68
	Subtotal	£210,477.44
	SUBTRACT Payments 01/04/2025 - 31/01/2026	£73,991.99
A	Cash in Hand 31/01/2026 (per cash book) (per Cash Book)	£136,485.45
	Cash in hand per Bank Statements	
	1 Unity Current	£17,737.58
	2 Unity Savings	£93,768.84
	3 Lloyds Corporate Card	£0.00
	4 CCLA Public Sector Deposit Fund	£25,000.00
	Subtotal	£136,506.42
	Less unrepresented payments	£20.97
	Subtotal	£136,485.45
	Plus unrepresented receipts	£0.00
B	Adjusted Bank Balance	£136,485.45
A = B Checks out OK		

11: To receive an update on compliance for Assertion 10 of the 25/26 AGAR

The actions for compliance are given below:

Number	Compliance Area	Requirement	Status	Evidence/Notes
1	Email Management	Authority-owned email account in use (e.g. clerk@yourcouncil.gov.uk)	Complete	contact@comptonparishcouncil.gov.uk
2	Email Management	Domain is owned by the authority	Complete	comptonparishcouncil.gov.uk is owned by the council.
3	Website Compliance	Website meets legal requirements	Complete	Statements 4, 5, 6, and 7 have been met and therefore this statement is complete.
4	Website Compliance	WCAG 2.2 AA standards met	Complete	The website template provided by Parish Online meets WCAG 2.2 AA and will be updated should this requirement change, as per the commitment by Parish Online .
5	Website Compliance	Accessibility statement published and reviewed regularly. This must include contact, limitations, and alternatives	Complete	The accessibility statement has been generated by Parish Online (website provider) and reviewed by the Clerk: Accessibility Statement
6	Transparency & FOI	ICO model publication scheme adopted, and documents published	Complete	The Model Publication Scheme was adopted on 6 th October 2025, Minute 25/102 .
7	Transparency & FOI	Local Government Transparency Code followed (if turnover > £25k)	Complete	The council has followed the Local Government Transparency Code since its introduction and ensures all the documentation listed in the code is displayed on its website.
8	Data Protection	GDPR and DPA 2018 compliance confirmed	Complete	To meet these requirements, statements 9, 10, 11, and 12 must be met. These have now all been met.

9	Data Protection	Data audit conducted (records, lawful basis, retention)	Complete	<p>The Data Audit was adopted 1st September 2025, Minute 25/077.</p> <p>Updates were required and so, the updated Data Audit was adopted 12th January 2026, Minute 25/153.</p> <p>The Clerk is to ensure this is scheduled for review on an annual basis, unless a change in legislation occurs or the addition of a service which incurs additional data processing.</p>
10	Data Protection	Data Protection Policy implemented	Complete	<p>The Data Protection Policy was adopted on 1st December 2025, Minute 25/134.</p>
11	Data Protection	Staff and members trained on data protection	Complete	<p>The Clerk and all Councillors have completed the NALC Data Protection Essentials training.</p> <p>Any Councillors co-opted before the end of the financial year will also need to ensure this training is completed.</p> <p>It should be noted that this training should be updated once per election term.</p>
12	Data Protection	Technical and organisational measures in place to secure data	Complete	<ul style="list-style-type: none"> • Data is securely backed up to cloud storage. ✓ • Anti-virus and anti-malware software is installed on council machines. ✓ • Secure disposal of documentation is required. ✓ • Paper documentation stored in a lockable filing cabinet. ✓ • IT policy adopted. ✓ • Data protection training is to be completed by all. ✓ • Data audit to be adopted and regularly reviewed. ✓
13	IT Policy	IT Policy adopted. This policy must cover use of authority and personal devices, and mandate the use of authority-owned email accounts	Complete	<p>The IT Policy was adopted on 07/07/25, Minute 25/060.</p>

14	Internal Oversight	Internal auditor to review transparency and data compliance	Complete	The internal auditor updates the list of documentation it reviews based on the Practitioners' Guide, which is reviewed and updated annually. They will review both transparency and data compliance as part of their review and will confirm this on the AGAR.
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13: To consider the West Berkshire Local Plan Call for Sites 2026

West Berkshire Council has launched its 2026 Call for Sites as part of the early evidence-gathering for the next Local Plan period beyond 2041. This stage invites landowners, developers, and other parties to submit land that may have potential for future development or other uses. Parish and Town Councils have been notified of the process and an online briefing will be held for council representatives. Members are asked to consider the information provided, note the submission requirements and deadlines, and agree any actions the parish may wish to take. A copy of the email received from West Berkshire Council is provided below for members' information.

We are writing to inform all Parish and Town Councils in West Berkshire that West Berkshire Council are running a Call for Sites from Monday 2 February until 11:59pm on Monday 30 March 2026 to inform the new West Berkshire Local Plan.

The Call for Sites provides the opportunity to suggest land for development that could be developed in the future. We welcome submissions from landowners, site promoters, developers, and other interested parties.

Sites can be put forward for any use, including for housing (market, affordable, rural exception sites, self-build and custom-build housing), the travelling community, employment (offices, industrial, and storage and distribution/logistics), and retail. We are also keen to receive sites for minerals and waste, community facilities and green infrastructure, as well as renewable and low carbon energy.

The information we gather from this process will help inform our next Local Plan, which will allocate sites for housing, employment and other land uses in the period beyond 2041.

We will also be holding an online event for Parish and Town Council representatives on the evening of Tuesday 24 February 2026 to provide further details about the Call for Sites. More information will follow in due course.

How to submit a site

Sites must be submitted using the online site submission form, available on the Council's website at: <https://westberks.gov.uk/call-for-sites>. **Please note that any sites submitted through a previous Call for Sites will need to be resubmitted with updated information.**

Submitting a site for consideration through the Call for Sites does not guarantee it will be allocated for development in the new Local Plan or granted planning permission. All sites will be assessed using national planning guidance. This is a data collection exercise, not a decision-making process.

Sites should be submitted by **11:59pm on Monday 30 March 2026**.

What happens next?

After the Call for Sites closes, we will assess all submitted sites for their deliverability, in accordance with national policy. This will inform the preparation of a Housing and Economic Land Availability Assessment (HELAA).

The HELAA is a technical study required by national policy. It identifies land that may be available, suitable, and achievable for housing, employment, and other uses. It does **not** decide which sites will be developed. The HELAA:

- assesses the suitability and development potential of sites submitted through the Call for Sites
- helps inform the new Local Plan
- does not allocate sites or influence planning decisions

If you have any queries about the Call for Sites, please contact the Planning Policy Team

14. To consider responding to the Consultation on Proposals for Local Government Reorganisation in Oxfordshire

The Government has launched a consultation on potential changes to the structure of local government in Oxfordshire. Three alternative models are being considered, each proposing a different approach to how district and county functions could be organised in future.

The three proposals are:

Proposal from Oxfordshire County Council for one unitary council:

- **Oxfordshire:** Cherwell, Oxford City, Oxfordshire County, South Oxfordshire, Vale of White Horse, and West Oxfordshire.

[Link to proposal for one unitary council.](#)

Proposal from Cherwell District Council, South Oxfordshire District Council, Vale of White Horse District Council, West Oxfordshire District Council for two unitary councils:

- **Oxford and Shires Council:** Cherwell, Oxford City and West Oxfordshire.
- **Ridgeway Council:** South Oxfordshire, Vale of White Horse, plus West Berkshire (outside of invitation area).

[Link to proposal for two unitary councils.](#)

Proposal from Oxford City Council for three unitary councils:

- **Greater Oxford Council:** Oxford City (includes boundary change).
- **Northern Oxfordshire Council:** Most of Cherwell and West Oxfordshire.
- **Ridgeway Council:** South Oxfordshire, Vale of White Horse, plus West Berkshire (outside of invitation area).

[Link to proposal for three unitary councils.](#)

The council is invited to consider whether it wishes to submit a response to the consultation, either by completing the survey or by providing a separate written submission.

15. To consider responding to the Government Consultation on the proposed reforms to the National Planning Policy Framework and other changes to the planning system

The Government is consulting on a major update to the National Planning Policy Framework (NPPF) and related planning policies. The consultation closes at on 10th March 2026 and full details can be found on the [Government consultation page](#).

The proposals represent a substantial restructuring of national planning policy, including:

- a clearer separation between plan-making policies and national decision-making policies
- new chapters on energy, water, and flood risk
- strengthened emphasis on housing delivery, economic growth, and a more rules-based planning system

Areas Highlighted by CPRE

The Campaign to Protect Rural England (CPRE) has produced [guidance](#) summarising aspects of the consultation that may be of interest to rural communities. These include:

- rural affordable housing
- housing mix on larger development sites
- the weight given to meeting local housing needs
- protection of valued landscapes, farmland, trees and hedgerows

CPRE also comments on proposed changes to Green Belt policy, including development around railway stations, tests for permitting development, and the definition of “grey belt” land. These issues are of national interest, but they are not directly relevant to Compton, as the parish is not within a designated Green Belt area.

Implications for the Parish

The proposed reforms may influence:

- how future local plans are prepared
- the type and mix of housing delivered in rural areas
- the level of protection afforded to local landscapes, farmland and biodiversity
- how planning applications are assessed against national policy

Members may wish to consider whether any aspects of the consultation have particular relevance to the parish.

Next Steps

The Parish Council needs to decide whether it wishes to submit a response to the consultation. If so, it is recommended that the Council delegates authority to the Clerk to draft and submit a response on its behalf, based on the discussion at the meeting.

16. To consider responding to West Berkshire Council's Consultation on the Draft Planning Enforcement Plan

West Berkshire Council is consulting on its draft Planning Enforcement Plan (PEP), which updates the authority's approach to handling and prioritising reports of alleged breaches of planning control. The PEP sets out how cases are assessed, how priorities are assigned, and the circumstances in which formal enforcement action may be taken.

The draft plan proposes a revised four-tier prioritisation system, with amended response times and clearer definitions of breach types. Key changes include:

- Introducing a new Category 4 - Low Priority for cases unlikely to result in harm, assessed initially by desktop review.
- Shortened assessment times for Category 1 - Urgent and Category 2 - High Priority cases.
- Increased assessment time for Category 3 - Standard Priority cases (from 30 to 40 working days).
- Re-defining breach types within each category to focus resources on substantial, irreversible, or high-impact harm.
- Adjustments intended to improve clarity, proportionality, and the management of caseloads.

West Berkshire Council is seeking views on whether the draft PEP is clear, transparent, and appropriately focused on the most serious breaches, including whether the revised categories and assessment timescales are reasonable.

The consultation runs until 5pm on Monday 9 March 2026.

Members are asked to consider whether the Council wishes to submit a response to the consultation.