



Minutes of the Full Council Meeting

Held on Monday 2nd March 2026 in the Wilkins Centre, Compton. Commencing at 7:02 pm.

Members Present: Councillor Rebecca Pinfold, Deputy Chair
Councillor Linda Moss
Councillor David Sheppard
Councillor Alison Strong
Councillor Sharon Tiller
Councillor Stephen Tweed (co-opted Minute 25/185)

Members Absent: Councillor Dave Aldis, Chair
Councillor Jude Cunningham

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: 0 Members of the Public

Minutes

25/179 To receive apologies for absence from Council Members and consider their acceptance

Resolved: That the apologies submitted by Councillors Dave Aldis and Jude Cunningham for the reasons provided to the council were accepted.

25/180 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests, and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest

There were no declarations of interest or requests for dispensation.

**25/181 To receive:
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest**

There were no questions, comments, or representations.

25/182 To approve the Minutes of the Full Council Meeting held on 2nd February 2026
Resolved: Members agreed that the minutes of the last meeting be accepted as a true record. The Chair of the Meeting signed the minutes.

25/183 To discuss any matters arising from the previous meeting
The need to ensure a policy regarding street furniture is adopted was discussed.

25/184 To receive a report from the District Councillor
The District Councillor sent their apologies.

25/185 To consider applications for co-option
Resolved: That Stephen Tweed be co-opted to the council.
Stephen signed the declaration of acceptance of office and joined the meeting as a councillor.

25/186 To review the minutes and recommendations from the following committees:

Committee	Date	Minute Numbers	Recommendations to Full Council
Planning	None		
Personnel	09/02/26	PER25/011-PER25/023	None

Thanks were expressed to the Clerk for their support and commitment to research. The council discussed ways to ease the workload, including reviewing actions at the end of each meeting.

25/187 To receive an update and review recommendations from the following working parties:
Institute – the council has contacted the agents of the Institute site to request a site visit to the community buildings.
Village Enhancement – The Clerk will distribute information regarding the responsibilities of riparian ownership once the Pang has stopped flowing through the village. The working party will review overgrown trees and hedges in the village once the bird nesting season is complete.

25/188 Planning Applications:

25/188.1 To consider the following new planning applications:

26/00180/HOUSE 1 Meadow Close, Compton, RG20 6QQ - Erection of a single-storey extension with mono pitched roof, together with internal alterations to reconfigure the existing layout.

Resolved: That a response of no objections be submitted, and that comments on the following be included:

- The site lies immediately adjacent to the Compton Conservation Area.

- The Conservation and Design Officer’s suggestion that a condition could secure adequate tree or planting screening to reduce visibility from Horn Street and to protect the setting of the Conservation Area is supported.

26/00258/HOUSE Bray Cottage, Cheap Street, Compton, RG20 6QH – Removal and rebuilding of unstable garden wall

Resolved: That a response of object be submitted, and that comments on the following be included:

- Loss of historic Bakers Foundry coping stones, which are a distinctive feature of Cheap Street and Horn Street.
- Failure to retain or reuse historic materials, with no commitment in the application to salvage or reinstate original fabric.
- Significant and uncharacteristic increase in wall height, altering the proportions and enclosure of Cheap Street.
- Misleading contextual information, including reliance on the Compton House wall, which is not representative of the surrounding street scene.
- Procedural concern regarding the late addition of “part retrospective” to the application description.
- Overall failure to preserve or enhance the character and appearance of the Conservation Area.

26/00211/HOUSE New Farm House, Coombe Road, Compton, RG20 6RQ - The erection of a ground floor rear extension, Alterations to the elevations include removing and added new windows and doors. Demolishing the existing rear and side additions. Removal of the rear chimney stack. The erection of new small dormers to the front and side. New rooflights to the main roof and to the rear roof. The removal of two trees from the rear.

Resolved: That a response of no objections be submitted, and that comments on the following be included:

- A condition should ensure the dwelling remains a single residential unit.
- Conservation Officer input should be sought prior to any approval due to the building’s age.

25/188.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee

There were no applications requiring call-in.

It was noted that application 25/02589/PACOU Racefom House, High Street, could not be called in due to the nature of the application.

25/188.3 To consider whether to refer any planning applications for further response from the Council’s planning consultants

There were no new applications requiring referral.

It was noted that the Clerk has referred planning application 26/00261/RESMAJ, the reserved matters application for the Institute site, to the Council’s planning consultants as previously agreed on 1st December 2025, Minute 25/132.

- 25/188.4 To receive a report on recent planning decisions taken by West Berkshire Council**
West Berkshire Council has reported no decisions since the last Parish Council meeting.
- 25/189 Finance:**
- 25/189.1 To consider approving the payments listed on the Finance Report**
Resolved: To approve the payments listed in the Finance Report in Appendix 1.
- 25/189.2 To note the most recent Bank Reconciliation**
Resolved: To note the bank reconciliation figures as provided in the Finance Report in Appendix 1.
- 25/189.3 To receive any reports from the Internal Controller**
The Internal Controller has inspected the accounts to November 2025.
- 25/189.4 To note the Quarterly Budget Report**
The next quarterly budget report is due at the end of March 2026.
- 25/190 To receive an update on compliance for Assertion 10 of the 25/26 AGAR**
It was noted that the newly co-opted councillor will complete data protection training before year-end, with all other councillors and staff already trained. The Council confirmed that it meets the compliance requirements for Assertion 10 of the 2025/26 AGAR.
- 25/191 To consider the West Berkshire Council Local Plan Call for Sites 2026**
Resolved: To submit a response stating that Compton Parish Council considers the parish will already be accommodating substantial development and does not identify further suitable sites for allocation at this time.
- 25/192 To consider responding to the Government Consultation on Proposals for Local Government Reorganisation in Oxfordshire**
Resolved: To submit a response that supports the creation of a Ridgeway Council.
- 25/193 To consider responding to the Government Consultation on the proposed reforms to the National Planning Policy Framework and other changes to the planning system**
Resolved: The council will submit a response supporting wider rural affordable housing definitions, calling for stronger requirements on mixed tenure in larger developments with lower thresholds, and urging clearer expectations for delivering social housing. The response will also raise concerns that proposed landscape protections are insufficient, seeking stronger safeguards for landscape value, high-quality farmland, and established trees and hedgerows.

25/194 To consider responding to West Berkshire Council’s Consultation on the Draft Planning Enforcement Plan

Resolved: To submit a written response raising concerns about the proposed new risk-based categories, including the potential for cases assessed as ‘low risk’ at desktop review to have a greater impact on the community, the absence of clear parameters for determining risk levels, and the difficulty of supporting Category 4 without a clearer definition of ‘causing harm’. The Council will also suggest that West Berkshire Council undertake a 12-month review of the new system to assess its effectiveness.

25/195 To receive an update on vandalism and anti-social behaviour (ASB) in the village

There were no reports.

25/196 To receive reports on the following:

Recreation Ground – a wooden bollard has been removed. The Clerk will arrange for its replacement.

25/197 To discuss matters for future consideration or information

The Council discussed a service level agreement for the pop-up library service. The Clerk will respond with suggested changes to the agreement.

Pop-up Library service level agreement – check Dave’s comments before sending to WBC

The Council noted a meeting with the consultant leading the West Berkshire Council speed-limit review. The Council had put forward several amendments to the draft scheme. The consultant was supportive of these suggestions and will incorporate them into her proposals for discussion with WBC.

The Council discussed the possibility of storing the display boards from West Berkshire Museum’s recent Compton display but unfortunately does not have any storage space.

There being no further business, the meeting was closed at 8:49 pm.

Date and time of next scheduled meeting: Monday 13th April 2026 at 7 pm

Chair: _____

Date: _____

Appendix 1: Finance Report

Status at last bank reconciliation 31st January 2026	
Account	Balance
Unity Trust Current Account	£17,716.61
Unity Trust Savings Account	£93,768.84
Lloyds Multipay Corporate Card	£0.00
CCLA Public Sector Deposit Fund	£25,000.00
Total	£136,485.45

Income received 24th January - 23rd February 2026		
Account	Income Detail	Amount
Current	Interest from CCLA account	£80.66
Current	Compilations advertising	£2,622.00
Current	Allotment rent	£25.00
Total		£2,727.66

Payments made on Lloyds Corporate Card to be approved				
Method	Date	Payee	Payment Detail	Amount
CC	02-Feb-26	Lloyds	Card fee	£3.00
CC	09-Feb-26	Microsoft	Software	£12.10
CC	09-Feb-26	Royal Mail	Postage	£0.87
Total				£15.97

Payments from Unity Trust Current Account to be approved				
Method	Date	Payee	Payment Detail	Amount
FEE	31-Jan-26	Unity Trust Bank	Account fee	£6.00
DD	04-Feb-26	ICO	Registration fee	£47.00
BACS	06-Feb-26	Staff costs	Staff costs Jan	£2,164.84
BACS	06-Feb-26	Tactical Facilities Management Ltd	Refuse disposal Jan	£192.68
BACS	06-Feb-26	West Berkshire Council	Compilations Feb/Mar	£492.00
DD	16-Feb-26	SSE Energy Solutions	Pavilion electricity mid-end Dec	£52.96
DD	18-Feb-26	Vodafone	Phone	£27.09
DD	18-Feb-26	Castle Water	Water at Newbury Lane Allotments Jan	£29.04

DD	19-Feb-26	Castle Water	Water at Pavilion Jan	£13.10
DD	23-Feb-26	SSE Energy Solutions	Lighting electricity Jan	£542.22
FEE	28-Feb-26	Unity Trust Bank	Account fee	£6.00
BACS	02-Mar-26	SLCC Enterprises	Training	£46.20
BACS	02-Mar-26	Compton Village Hall	Room hire 2025	£345.00
BACS	02-Mar-26	CPRE	Membership 26/27	£36.00
Total				£4,000.13

Transfers				
Method	Date	From Account	To Account	Amount
DD	16-Feb-26	Unity Current	Lloyds Multipay Corporate Card	£167.41
BACS	19-Feb-26	Unity Savings	Unity Current	£10,000.00
Total				£10,167.41

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