

To: All Members of Compton Parish Council  
 All Councillors are hereby summoned to attend the following meeting.  
 Please inform the Clerk if you are unable to attend.

## NOTICE OF MEETING

**MEETING:** Full Council  
**DATE & TIME:** Monday 8<sup>th</sup> June 2026 at 7:00 pm  
**PLACE:** Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP

*S. Marshman*

Dr S. Marshman, PSLCC, Clerk to the Council

2<sup>nd</sup> June 2026

## Agenda

1. To receive apologies for absence from Council Members and consider their acceptance
2. To receive declarations of Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests, and consider requests for dispensation from Members with a Disclosable Pecuniary Interest  
*Councillors must use the [flowchart and tables](#) below to determine the precise type of interest they hold and the required course of action. During the meeting, you must clearly declare the applicable type of interest.*
3. To receive:
  - 3.1 Questions or comments from members of the public regarding items on the agenda
  - 3.2 Representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest
4. To approve the [Minutes of the Full Council Meeting held on 11<sup>th</sup> May 2026](#)
5. To receive an update on previous decisions
6. To receive a report from the District Councillor
7. To review the minutes and recommendations from the following committees:

Committee	Date	Minutes	Recommendations to Full Council
Planning	None		
Personnel	None		

8. To receive an update and review recommendations from the following working parties:
  - 8.1 Burial Ground
  - 8.2 Institute
  - 8.3 Planning
  - 8.4 Sports Pavilion
  - 8.5 Village Enhancement
  
9. Planning Applications
  - 9.1 To consider the following new planning applications:
    - [26/00708/FUL Raceform House, High Street, Compton, Newbury, RG20 6NL](#) - Proposed change of use from Business and Service Office (Use Class E) to 5 self contained flats (Use Class C3), including landscaping and parking.
  - 9.2 To consider the following amended planning applications:
    - [26/00258/HOUSE Bray Cottage, Cheap Street, Compton, Newbury, RG20 6QH](#) - Removal and rebuilding of unstable garden wall - part retrospective
  - 9.3 To consider requesting that the District Councillor refer any relevant planning applications to the Western Area Planning Committee
  - 9.4 To consider referring any planning applications for further comment from the Council's planning consultants
  - 9.5 To receive a [report on recent planning decisions](#)
  
10. Finance:
  - 10.1 To consider approving the payments listed on the [Finance Report](#)
  - 10.2 To note the most recent [Bank Reconciliation](#)
  - 10.3 To receive any reports from the Internal Controller
  - 10.4 To note the Quarterly Budget Report (*if applicable*)
  
11. To consider actions related to the [cancellation of the proposed 20mph speed limit](#)
  
12. To review the [IT Policy](#)
  
13. To consider the [installation of a storage container](#) adjacent to the Sports Pavilion, including planning and funding requirements
  
14. To consider costs to [purchase and install a boot cleaner](#) at the Sports Pavilion
  
15. To receive an update on vandalism and anti-social behaviour (ASB) in the village
  
16. To receive reports on the following:
  - 17.1 Recreation Ground
  - 17.2 Rights of Way
  - 17.3 Village Hall
  - 17.4 Downland Practice Patient Participation Group
  
17. To discuss matters for future consideration or information

Date and time of next Full Council meeting: Monday 6<sup>th</sup> July 2026 at 7 pm

## Supporting Documentation

**Agenda Item 2: To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation**

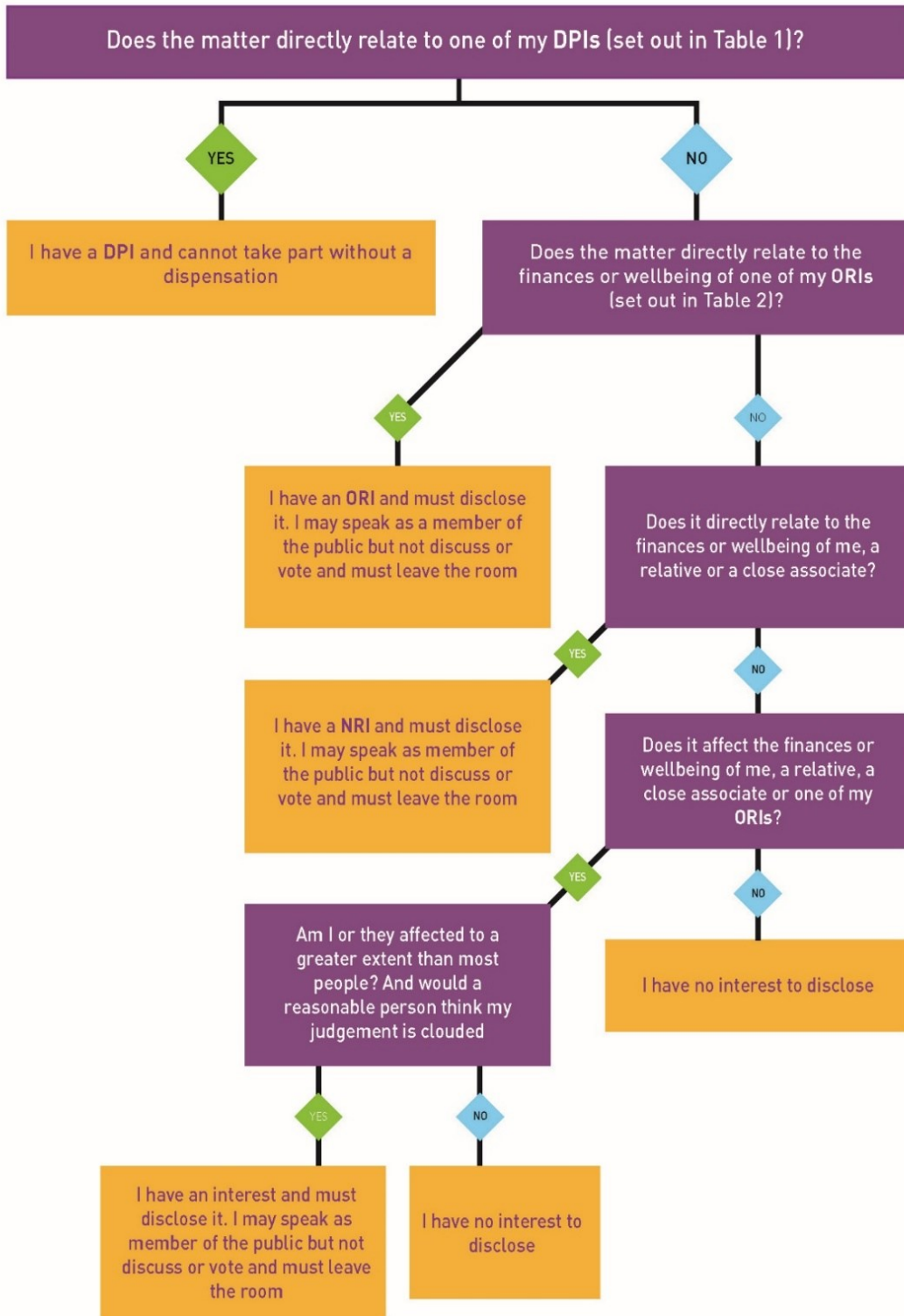
Members are invited to declare Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests in items on the agenda as required by the Compton Parish Council [Code of Conduct](#) for Members, as adopted on 5<sup>th</sup> July 2021, Minute 21/22-087, and by the [Localism Act 2011 Chapter 7](#).

Please use the flow chart below to ascertain the type of interest you have and what action you are required to take.

DPI = Disclosable Pecuniary Interest

ORI = Other Registerable Interest

NRI = Non-Registerable Interest



**Table 1: Disclosable Pecuniary Interests**

<b>Subject</b>	<b>Description</b>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.  This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council - (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
Corporate tenancies	Any tenancy where (to the councillor's knowledge) - (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where - (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either - (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

\* 'director' includes a member of the committee of management of an industrial and provident society.

\* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

## Table 2: Other Registerable Interest

You must register as an Other Registerable Interest:

1. any unpaid directorships
2. any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
3. any body
  - (i) exercising functions of a public nature
  - (ii) directed to charitable purposes or
  - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

## Agenda Item 9.4: To receive a report on recent planning decisions

West Berkshire Council has reported the following decisions since the last Parish Council meeting:

<b>Application Reference</b>	<b>Location</b>	<b>Proposed Work</b>	<b>West Berkshire Council Decision</b>
26/00668/ CERTP	6 Roden Down Mews, Compton, Newbury, RG20 6QP	I wish to replace my wooden windows with upvc equivalents. I propose to do this in a manner which as much as possible is sympathetic to the original build design as the property is within the Compton Conservation Area. I also wish to replace the wooden front door and replace with a composite door designed to also be sympathetic to the original design.	Certificate of lawfulness refused

Agenda Item 10: Finance:

Finance Report

<b>Status at last bank reconciliation 31st March 2026</b>	
<b>Account</b>	<b>Balance</b>
Unity Trust Current Account	£9,709.99
Unity Trust Savings Account	£94,262.81
Lloyds Multipay Corporate Card	£0.00
CCLA Public Sector Deposit Fund	£25,000.00
<b>Total</b>	<b>£128,972.80</b>

<b>Income received 6th May - 31st May 2026</b>		
<b>Account</b>	<b>Income Detail</b>	<b>Amount</b>
Current	Pitch/Pavilion Hire	£235.00
Current	Allotment rent	£30.00
<b>Total</b>		<b>£265.00</b>

<b>Payments made on Lloyds Corporate Card to be approved</b>				
<b>Method</b>	<b>Date</b>	<b>Payee</b>	<b>Payment Detail</b>	<b>Amount</b>
CC	07-May-26	Microsoft	Software	£12.10
<b>Total</b>				<b>£12.10</b>

<b>Payments from Unity Trust Current Account to be approved</b>				
<b>Method</b>	<b>Date</b>	<b>Payee</b>	<b>Payment Detail</b>	<b>Amount</b>
DD	20-May-26	Vodafone	Phone May	£29.59
DD	21-May-26	Castle Water		£13.77
DD	26-May-26	Castle Water		£42.97
DD	26-May-26	Castle Water		£5.76
DD	28-May-26	SSE Energy Solutions		£363.15
FEE	31-May-26	Unity Trust Bank	Account fee	£7.00
BACS	01-Jun-26	Compton Harriers	Reimburse pavilion repairs	£25.00
BACS	01-Jun-26	Tactical Facilities Management Ltd	Refuse disposal Apr	£250.49
BACS	01-Jun-26	West Berkshire Council	Compilations Jun/Jul	£492.00
BACS	01-Jun-26	A Councillor	Reimburse key cutting	£19.00
BACS	06-Jun-26	Staff Costs	Staff costs/expenses May	£2,163.92

BACS	06-Jun-26	Tactical Facilities Management Ltd	Refuse disposal May	£407.52
<b>Total</b>				<b>£3,820.17</b>

<b>Transfers</b>				
<b>Method</b>	<b>Date</b>	<b>From Account</b>	<b>To Account</b>	<b>Amount</b>
DD	19-May-26	Unity Current	Lloyds Multipay Corporate Card	£17.00
<b>Total</b>				<b>£17.00</b>

## Bank Reconciliation

<b>Bank Reconciliation at 30/04/2026</b>		
Cash in Hand 01/04/2026		£128,972.80
<b>ADD</b> Receipts 01/04/2026 - 30/04/2026		£54,528.15
Subtotal		£183,500.95
<b>SUBTRACT</b> Payments 01/04/2026 - 30/04/2026		£6,349.90
<b>A Cash in Hand 30/04/2026 (per Cash Book)</b>		<b>£177,151.05</b>
Cash in hand per Bank Statements		
1 Unity Current	£57,888.24	
2 Unity Savings	£94,262.81	
3 Lloyds Corporate Card	£0.00	
4 CCLA Public Sector Deposit Fund	£25,000.00	
Subtotal		<b>£177,151.05</b>
Less unrepresented payments		£0.00
Subtotal		£177,151.05
Plus unrepresented receipts		£0.00
<b>B Adjusted Bank Balance</b>		<b>£177,151.05</b>
<b>A = B Checks out OK</b>		

## Agenda Item 11: To consider actions related to the cancellation of the proposed 20mph speed limit

West Berkshire Council has issued a [news release](#) (13 May 2026) confirming a change in its approach to 20mph schemes across the district. The Council will now only progress new 20mph zones in areas where there is clear and significant support from local residents.

Councillors will recall that the Parish Council previously met with West Berkshire Council's consultants to discuss a proposed 20mph limit through much of the village, together with a reduction from 40mph to 30mph past The Downs School. We were advised that a formal proposal was being prepared for consideration by West Berkshire Council.

Under the revised district-wide policy, it is now clear that the proposed scheme for Compton will not be taken forward, and only areas with strong, demonstrated community support are continuing. The Parish Council may therefore wish to consider whether it wants to take any steps to understand local opinion, such as carrying out a village survey or petitioning West Berkshire Council

Councillors are invited to discuss how they wish to proceed.

## Agenda Item 13: To consider the installation of a storage container adjacent to the Sports Pavilion, including planning and funding requirements

The Council is asked to consider options for providing secure storage for football equipment used on the Recreation Ground. A 20ft steel storage container would meet the storage requirement and can be sited adjacent to the Sports Pavilion, subject to planning permission.

### 1. Planning permission

A full planning application is required for the installation of a storage container. The estimated planning fee for a parish council is £154.50, based on the standard fee for the erection of a small building and the 50% parish council concession.

As planning fees are not eligible for external grant funding, it is suggested that this cost be met from CIL funds.

### 2. External funding – Football Foundation

The Football Foundation offers capital grants for new or fully refurbished storage containers (minimum 12-month warranty). The scheme will fund up to £25,000, covering no more than 75% of total eligible project costs, with the applicant contributing the remaining 25%. It is recommended that the Council seeks funding through this programme.

### 3. Additional funding – The Good Exchange

To support the required 25% match funding, it is proposed that the Council also submits an application to The Good Exchange. Any funds secured through this route would reduce the Council's contribution.

If external funding does not fully meet the 25% requirement once the Football Foundation grant outcome is known, the remaining balance can be met from CIL.

### 4. Project costs

Supplier estimates indicate the following costs for a fully usable, secure, lined storage container:

- 20ft container with ply lining and insulation: £4,692
- Heavy-duty three-tier racking: £665
- Optional solar security light: £210
- Delivery: £550

Total estimated project cost (before VAT): £6,117

Additional quotes are being sought. VAT will be charged on all items but can be fully reclaimed by the Council in the usual way. The above figure therefore represents the net cost to the Council after VAT reclaim.

This estimate provides a realistic basis for external funding applications and for determining the Council's required contribution.

## **5. Local contribution – Community Infrastructure Levy (CIL)**

The Council currently holds £5,970.24 in unallocated CIL funds.

CIL will be used to cover:

- the planning application fee; and
- any remaining match-funding requirement not met through the Football Foundation or The Good Exchange.

The project qualifies as CIL-eligible infrastructure as it supports the operation and improvement of recreational facilities on the Recreation Ground.

### **Recommendation**

That the Council:

1. Approves submission of a planning application for the installation of a storage container and meets the associated planning fee from CIL.
2. Authorises an application to the Football Foundation for grant funding towards the purchase of a 20ft storage container.
3. Approves submission of an application to The Good Exchange to support the required match funding.
4. Agrees that any remaining match-funding requirement, after external funding has been secured, is met from the Council's CIL funds.

## **Agenda Item 14: To consider costs to purchase and install a boot cleaner at the Sports Pavilion**

To help reduce the amount of mud being walked into the changing rooms, the Council considers that a boot-cleaning facility should be installed at the Sports Pavilion. Although players are asked to remove their boots before entering, this does not address the mud brought in by members of the public who use the toilets. The Council is currently reviewing whether the installation should be funded by the Council or by the football club. However, as the boot cleaner would form part of the wider facility offered to all users of the Recreation Ground, there is a strong case for the Council to provide it directly.