



Minutes of the Full Council Meeting

Held on Monday 5th October 2026 in the Wilkins Centre, Compton. Commencing at 7:01 pm.

Members Present: Councillor Dave Aldis, Chair
Councillor Rebecca Pinfold, Deputy Chair
Councillor Jude Cunningham
Councillor Linda Moss
Councillor Sharon Tiller
Councillor Stephen Tweed

Members Absent: Councillor Alison Strong

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: 0 Members of the Public

Minutes

- 26/103 To receive apologies for absence from Council Members and consider their acceptance**
Resolved: That the apologies submitted by Councillor Alison Strong, for the reasons provided to the council, were accepted.
- 26/104 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests, and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest**
There were no declarations of interest or requests for dispensation.
- 26/105 To receive:
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest**
There were no questions, comments, or representations.
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26/106 To approve the Minutes of the Full Council Meeting held on 7th September 2026
Resolved: Members agreed that the minutes of the last meeting be accepted as a true record. The Chair of the Meeting signed the minutes.

26/107 To receive any updates on previous decisions
There were no updates.

26/108 To receive a report from the District Councillor
The District Councillor sent her apologies.

26/109 To review the minutes and recommendations from the following committees:

Committee	Date	Minute Numbers	Recommendations to Full Council
Planning	None		
Personnel	None		

26/110 To receive an update and review recommendations from the following working parties:

Burial Ground – the council has commissioned Master Land & Planning to work on the two conditions that must be met before the council can commence work, at £495 + VAT.

Planning – West Berkshire Council has informed the council that application 26/00261/RESMAJ for the Institute site will not be on the agenda for the last planning committee meeting before the planning rules change. This means it will fall under Schedule 1 of the Town and Country Planning (Discharge of Local Planning Authority Functions) (England) Regulations 2026 as it is a reserved matters application relating to a residential development of fewer than 500 dwellings and shall be determined by an officer with delegated authority.

Meanwhile, application 24/02809/FULMAJ would fall within Schedule 2 of the scheme. Whilst Schedule 2 applications can be referred to Committee, this can only occur where one or more of the statutory gateway tests are met. This will be a decision for the Nominated Member and Nominated Officer at West Berkshire Council.

26/111 Planning Applications:

26/111.1 To consider the following new planning applications:

26/01979/FUL Pumping Station, Downs Road, Compton - Layby for operational vehicles.

Resolved: That the Council has no objections to application 26/01979/FUL; that concerns regarding previous accidents at this location be noted; and that confirmation be sought from Highways on the adequacy of the proposed layout, visibility splays, and any appropriate road signage or markings.

26/111.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee

There were no applications requiring call-in. It was noted that, as the District Councillor will no longer be able to call-in planning applications following the changes to planning noted in 26/111, this item will be removed from the agenda.

26/111.3 To consider whether to refer any planning applications or further response from the Council's planning consultants

There were no new applications requiring referral.

26/111.4 To receive a report on recent planning decisions taken by West Berkshire Council

West Berkshire Council has reported the following decisions since the last Parish Council meeting:

Application Reference	Location	Proposed Work	West Berkshire Council Decision
26/01523/ FUL	2 Church Farm Barns, Aldworth Road, Compton	The proposal seeks to construct a single-storey detached wooden garage building in a barn-style form with a concrete base and leveled setting in front to accommodate domestic vehicle storage and electric vehicle charging.	Refused
26/01650/ CERTE	6 Church Farm Barns, Aldworth Road, Compton	Installation of 6no additional rooflights to barn and the window into the kitchen.	Lawful
26/01579/ FUL	Recreation Ground, Burrell Road, Compton	Installation of a 20-foot steel storage container, to be sited adjacent to the Sports Pavilion on the Recreation Ground, for the secure storage of football and grounds maintenance equipment. The land will remain in recreational use and no change of use is proposed.	Approved

26/112 Finance:

26/112.1 To consider approving the payments listed on the Finance Report

Resolved: To approve the payments listed in the Finance Report in Appendix 1.

26/112.2 To note the most recent Bank Reconciliation

Resolved: To note the bank reconciliation figures as provided in the Finance Report in Appendix 1.

26/112.3 To receive any reports from the Internal Controller

The Internal Controller has inspected the accounts to March 2026.

26/112.4 To note the Quarterly Budget Report

The next quarterly budget report is due at the next meeting.

26/113 To consider quotes for a fire risk assessment of the Sports Pavilion

Resolved: That a quote from LS Fire Solutions be accepted for £395 + VAT.

26/114 To consider grant applications

Resolved: That a grant of £150 each be awarded to Greenfest and Berkshire Vision.

26/115 To review the speed limit survey and agree on a budget for the survey costs

West Berkshire Council has confirmed it requires a positive response from the majority of the households within the parish.

Resolved: To set up a working party to create the survey. The working party will consist of Councillors Jude Cunningham, Linda Moss, and Stephen Tweed.

26/116 To consider the purchase of football goals, including applying for funding

Resolved: That the Parish Council will purchase a pair of goalposts from Live 4 Soccer at a cost of £2,400, subject to the successful award of external grant funding. The Clerk will submit an application to the Football Foundation in the first instance, and, if unsuccessful, will seek alternative funding opportunities. If no grant funding is secured, the Parish Council will review the proposal at a future meeting before proceeding.

26/117 To consider the purchase of a storage container, including applying for funding

Resolved: That a budget of £6,000 + VAT is approved for the purchase of a storage container. The Clerk will submit a funding application to the Football Foundation and will also pursue alternative grant opportunities. If external funding cannot be secured, the project will be paused and brought back to the Parish Council for further consideration.

26/118 To consider quotes for an arboricultural method statement for the installation of the storage container

Resolved: That a quote from Connick Tree Care for £460 + VAT be accepted.

The Clerk will apply to discharge the planning condition for an arboricultural method statement.

26/119 To consider adopting an updated Scheme of Delegation

Further amendments were made to the draft Scheme of Delegation.

Resolved: That the revised Scheme of Delegation be adopted.

26/120 To review councillor training requirements

Councillor training requirements were reviewed.

- 26/121 To consider the requirement for lighting around the junction of the High Street and the Institute site**
The Clerk will request further information on the lighting scheme for the entrance and driveway of the development in order to aid the Council's discussion of this matter.
- 26/122 To consider a response to the consultation on the West Berkshire Local Plan Integrated Impact Assessment Scoping Report**
Resolved: That authority is delegated to the Clerk to submit the Parish Council's response to the West Berkshire Local Plan Integrated Impact Assessment Scoping Report, following the Council's review and agreement of the draft response.
- 26/123 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
The Council noted ongoing incidents of vandalism and anti-social behaviour in the village. Police patrols are currently taking place.
- 26/124 To receive reports on the following:**
Recreation Ground – pitch maintenance took place but needs rain. The Council needs to add some soil around the play area fence and the benches, once we have rain. The Clerk will contact the grounds maintenance contractor.
- 26/125 To discuss matters for future consideration or information**
The Clerk was requested to write to the owners of the electricity substation in the corner of the Recreation Ground to request that netting is installed to prevent items going over the fence.

There being no further business, the meeting was closed at 8:50 pm.

Date and time of next scheduled meeting: Monday 2nd November 2026 at 7 pm

Chair: _____

Date: _____

Appendix 1: Finance Report

Status at the last bank reconciliation, 31st August 2026	
Account	Balance
Unity Trust Current Account	£7,335.19
Unity Trust Savings Account	£114,812.44
Lloyds Multipay Corporate Card	£0.00
CCLA Public Sector Deposit Fund	£25,000.00
Total	£147,147.63

Income received 1st September - 28th September 2026		
Account	Income Detail	Amount
Current	Precept	£44,722.00
Current	Allotment rent	£203.15
Current	Compilations contribution	£69.00
Current	Pitch/Pavilion hire	£175.00
Current	Interest from CCLA account	£81.75
Total		£528.90

Payments made on Lloyds Corporate Card to be approved				
Method	Date	Payee	Payment Detail	Amount
CC	02-Sep-26	Lloyds Bank	Card fee	£3.00
CC	09-Sep-26	Net World Sports Ltd	Net pegs	£7.84
CC	17-Sep-26	Poppy Shop	Remembrance wreaths	£64.00
CC	18-Sep-26	Planning Portal	Planning Application submission	£408.00
CC	28-Sep-26	Net World Sports Ltd	Net pegs	£21.17
Total				£504.01

Payments from Unity Trust Current Account to be approved				
Method	Date	Payee	Payment Detail	Amount
BACS	16-Sep-26	Clear Councils	Insurance 26/27	£1,272.35
BACS	16-Sep-26	Tactical Facilities Management Ltd	Public bin emptying Aug	£407.52
BACS	16-Sep-26	AD Clark	Grounds maintenance Aug	£911.17
DD	18-Sep-26	Vodafone	Phone	£29.59
DD	21-Sep-26	Castle Water	Water at NL Allotments Aug	£46.03
DD	21-Sep-26	Castle Water	Water at SR Allotments Aug	£17.41

DD	21-Sep-26	SSE Energy Solutions	Lighting electricity Aug	£356.10
DD	22-Sep-26	Castle Water	Pavilion water Aug	£10.58
BACS	29-Sep-26	SLCC Enterprises Ltd	Training	£23.10
BACS	06-Oct-26	Staff Costs	Staff costs/expenses Sep	£2,434.63
Total				£5,508.48

Transfers				
Method	Date	From Account	To Account	Amount
DD	16-Sep-26	Unity Current	Lloyds Multipay Corporate Card	£279.04
Total				£279.04

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