Compton Parish Council
Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP
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https://comptonparishcouncil.gov.uk/

To: All Members of Compton Parish Council
All Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.

NOTICE OF MEETING

MEETING: Full Council
DATE & TIME: Monday 2nd November 2026 at 7:00 pm
PLACE: Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP

S. Marshman
Dr S. Marshman, PSLCC, Clerk to the Council 27th October 2026

Agenda

1. To receive apologies for absence from Council Members and consider their acceptance

2. To receive declarations of Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests, and consider requests for dispensation from Members with a Disclosable Pecuniary Interest
   Councillors must use the flowchart and tables below to determine the precise type of interest they hold and the required course of action. During the meeting, you must clearly declare the applicable type of interest.

3. To receive:
   3.1 Questions or comments from members of the public regarding items on the agenda
   3.2 Representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest

4. To approve the Minutes of the Full Council Meeting held on 5th October 2026

5. To receive an update on previous decisions

6. To receive a report from the District Councillor

7. To consider applications for co-option – *to fill up to two vacancies*

8. To review the minutes and recommendations from the following committees:

Committee	Date	Minutes	Recommendations to Full Council
Planning	None		
Personnel	19/10/26	PER26/014 – PER26/026	1. That data protection and cyber security training be scheduled following the May 2027 election, and that the Council seek opportunities for training sessions that members can undertake together. 2. To set the following budget figures for 2027/28 Staff costs £28,200, Staff expenses £200, Office £1,140, Employee Training £750, Councillor Training £500

9. To receive an update and review recommendations from the following working parties:
   - 9.1 Burial Ground
   - 9.2 Institute
   - 9.3 Planning
   - 9.4 Sports Pavilion
   - 9.5 Village Enhancement
   - 9.6 Speed Limit Survey

10. Planning Applications
   - 10.1 To consider the following new planning applications:
     - 26/02175/HOUSE New Farm House, Coombe Road, Compton, RG20 6RQ - The erection of a ground floor rear extension. Alterations to the elevations include removing and adding new windows and doors. Demolishing the existing rear and side additions. Removal of the rear chimney stack. The erection of new small dormers to the front and side. New roof lights to the main roof and to the rear roof. The removal of two trees from the rear.
     - 26/02132/HOUSE 51 Burrell Road, Compton, RG20 6QX - Installation of an Air Source Heat Pump to be installed to the property. Planning permission is being sought as the noise level of the heat pump does not meet MCS planning standards.
   - 10.2 To consider the following amended planning applications:
     - 24/02809/FULMAJ Baxter Healthcare Ltd, Wallingford Road, Compton, RG20 7QW - Demolition of existing building and erection of 40 x residential units with associated landscaping, parking, drainage, open space and other associated works.
   - 10.3 To consider referring any planning applications for further comment from the Council's planning consultants
   - 10.4 To receive a report on recent planning decisions

11. Finance:
   - 11.1 To consider approving the payments listed on the Finance Report
   - 11.2 To note the most recent Bank Reconciliation
   - 11.3 To receive any reports from the Internal Controller

11.4 To note the Quarterly Budget Report *(if applicable)*

12. To consider the requirement for lighting around the junction of the High Street and the Institute site

13. To consider a request for funding to refill salt bins

14. To consider advertising rates for Compilations for 2027

15. To consider quotes for a tree survey

16. To consider quotes for tree works

17. To receive an update on vandalism and anti-social behaviour (ASB) in the village

18. To receive reports on the following:
    18.1 Recreation Ground
    18.2 Rights of Way
    18.3 Village Hall
    18.4 Downland Practice Patient Participation Group

19. To discuss matters for future consideration or information

Date and time of next Full Council meeting: Monday 7th December 2026 at 7 pm

Supporting Documentation

Agenda Item 2: To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation

Members are invited to declare Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests in items on the agenda as required by the Compton Parish Council Code of Conduct for Members, as adopted on 5th July 2021, Minute 21/22-087, and by the Localism Act 2011 Chapter 7.

Please use the flow chart below to ascertain the type of interest you have and what action you are required to take.

DPI = Disclosable Pecuniary Interest
ORI = Other Registerable Interest
NRI = Non-Registerable Interest

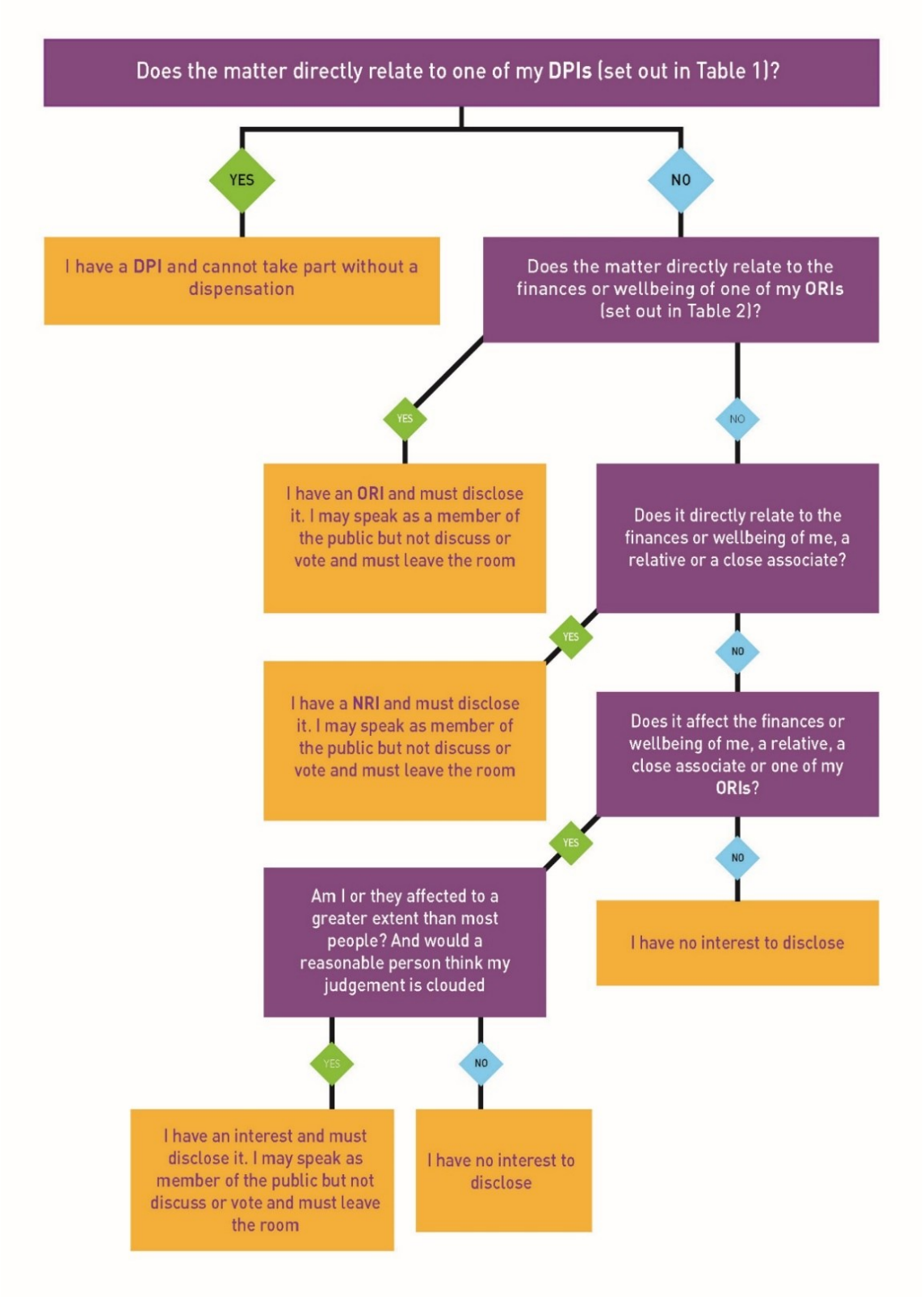

Does the matter directly relate to one of my DPIs (set out in Table 1)?
YES
NO
I have a DPI and cannot take part without a dispensation
Does the matter directly relate to the finances or wellbeing of one of my ORIs (set out in Table 2)?
YES
NO
I have an ORI and must disclose it. I may speak as a member of the public but not discuss or vote and must leave the room
Does it directly relate to the finances or wellbeing of me, a relative or a close associate?
YES
NO
I have a NRI and must disclose it. I may speak as member of the public but not discuss or vote and must leave the room
Does it affect the finances or wellbeing of me, a relative, a close associate or one of my ORIs?
YES
NO
Am I or they affected to a greater extent than most people? And would a reasonable person think my judgement is clouded
I have no interest to disclose
YES
NO
I have an interest and must disclose it. I may speak as member of the public but not discuss or vote and must leave the room
I have no interest to disclose

Table 1: Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council - (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer.
Corporate tenancies	Any tenancy where (to the councillor's knowledge) - (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where - (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either - (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* ‘director’ includes a member of the committee of management of an industrial and provident society.

* ‘securities’ means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registerable Interest

You must register as an Other Registerable Interest:

1. any unpaid directorships
2. any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
3. any body
   (i) exercising functions of a public nature
   (ii) directed to charitable purposes or
   (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

Agenda Item 10.4: To receive a report on recent planning decisions

West Berkshire Council has reported the following decisions since the last Parish Council meeting:

Application Reference	Location	Proposed Work	West Berkshire Council Decision
None			

Agenda Item 11: Finance:

Finance Report

Status at the last bank reconciliation, 30th September 2026	
Account	**Balance**
Unity Trust Current Account	£44,828.13
Unity Trust Savings Account	£110,391.71
Lloyds Multipay Corporate Card	£0.00
CCLA Public Sector Deposit Fund	£25,000.00
Total	**£180,219.84**

Income received 29th September - 22**nd October 2026**		
Account	**Income Detail**	**Amount**
Current	Allotment rent	£15.00
Current	Interest from CCLA account	£79.28
Savings	Interest	£579.27
	Total	**£673.55**

Payments made on Lloyds Corporate Card to be approved				
Method	**Date**	**Payee**	**Payment Detail**	**Amount**
CC	02-Oct-26	Lloyds Bank	Card fee	£3.00
CC	05-Oct-26	Amazon	Descaler	£12.57
CC	06-Oct-26	Greenham Trust	Donation to GreenFest	£150.00
CC	09-Oct-26	The Allotment Society	Membership	£85.00
CC	20-Oct-26	Glasdon	Dog waste bags	£67.67
CC	02-Nov-26	Lloyds Bank	Card fee	£3.00
			Total	**£321.24**

Payments from Unity Trust Current Account to be approved				
Method	**Date**	**Payee**	**Payment Detail**	**Amount**
FEE	30-Sep-26	Unity Trust Bank	Account fee	£7.00
BACS	06-Oct-26	LS Fire Solutions	Pavilion fire risk assessment deposit	£237.00
BACS	06-Oct-26	Tactical Facilities Management Ltd	Public bin emptying September	£407.52
BACS	06-Oct-26	AD Clark	Grounds maintenance Sept and football pitch overseeding	£2,151.17
BACS	06-Oct-26	Berkshire Vision	Grant	£150.00
DD	20-Oct-26	Vodafone	Phone	£29.59
DD	21-Oct-26	Castle Water	Water NL Allotments Sep	£42.97
DD	21-Oct-26	Castle Water	Water SR Allotments Sep	£14.35
DD	21-Oct-26	SSE Energy Solutions	Lighting electricity Sep	£395.61

DD	21-Oct-26	Castle Water	Water for Pavilion Sep	£10.34
DD	27-Oct-26	SSE Energy Solutions	Pavilion electricity Jul-Sep	£196.61
FEE	31-Oct-26	Unity Trust Bank	Account fee	£7.00
			Total	**£3,649.16**

Transfers				
Method	**Date**	**From Account**	**To Account**	**Amount**
BACS	12-Oct-26	Unity Current	Unity Savings	£20,000.00
DD	16-Oct-26	Unity Current	Lloyds Multipay Corporate Card	£504.01
			Total	**£20,504.01**

Bank Reconciliation

	Bank Reconciliation at 30/09/2026		
	Cash in Hand 01/04/2026		£128,972.80
	ADD Receipts 01/04/2026 - 30/09/2026		£102,288.09
	Subtotal		£231,260.89
	SUBTRACT Payments 01/04/2026 - 30/09/2026		£51,041.05
A	**Cash in Hand 30/09/2026** (per Cash Book)		**£180,219.84**
	Cash in hand per Bank Statements		
	1 Unity Current	£44,828.13	
	2 Unity Savings	£110,391.71	
	3 Lloyds Corporate Card	£0.00	
	4 CCLA Public Sector Deposit Fund	£25,000.00	
	Subtotal		**£180,219.84**
	Less unpresented payments		£0.00
	Subtotal		£180,219.84
	Plus unpresented receipts		£0.00
B	**Adjusted Bank Balance**		**£180,219.84**
	A = B Checks out OK		

Agenda Item 12: To consider the requirement for lighting around the junction of the High Street and the Institute site

The District Council has asked the Parish Council to provide comments on potential lighting at the new junction between the High Street and the Institute site. Their request highlights the village's Dark Skies Policy and the absence of local-authority street lighting.

They advise that an illuminated "Give Way" sign is likely to be installed at the junction with High Street. If the Parish Council were to support further illumination, the District Council notes that standard junction lighting practice typically involves three lighting columns: one on each side of the junction and one positioned opposite.

Agenda Item 13: To consider a request for funding to refill salt bins

A resident has requested funding to purchase salt for four community salt bins within the parish. The resident has advised that three 25kg bags per bin should be sufficient, giving a total requirement of 12 bags. At an estimated cost of £15 per bag delivered, the total cost would be £180.

The Council's Grant Allocation Policy does not permit grants to individuals. However, members may wish to consider this as a direct parish expenditure for a community safety purpose, as the salt will support the maintenance of shared salt bins for local residents.

Recommendation

That the Council approves expenditure of up to £180 for the purchase of 12 bags of salt, to be arranged and distributed by the resident for use in the four agreed community salt bins.

Agenda Item 14: To consider advertising rates for Compilations for 2027

Compilations is published six times per year and provides an advertising platform for local businesses. The council reviews advertising fees annually to ensure the newsletter remains financially sustainable while retaining its advertiser base. This report sets out the updated financial position for recent and upcoming years and invites councillors to consider whether advertising fees should be amended for the 2026/27 calendar year.

A full-page advert is currently charged at £33 per issue (£198 per year). Adverts are accepted at full page, half page and quarter page rates. Most repeat advertisers are invoiced annually in January, with some ad hoc income throughout the rest of the year.

Financial Overview

Category	25/26 Actual	26/27 Forecast
Advertising Income	£3,631	£3,629
Contributions Income	£414	£423
Printing Costs	£2,952	£3018
Net position	£1,093 surplus	£1,035 surplus

For 2026/27, the forecast assumes all current advertisers renew at the existing rate.

The newsletter also receives income from a neighbouring parish council for 100 copies per issue. This charge is based on the actual printing cost plus a 15% administration fee.

Recommendation

Given the confirmed surplus for 2025/26 and the positive forecast for 2026/27, no increase in advertising fees is recommended. Maintaining the current rate supports advertiser retention and reflects the strong financial position of the newsletter this year. A review can be undertaken again next year should printing costs rise more significantly.

Agenda Item 15: To consider quotes for a tree survey

Background

All the trees owned by Compton Parish Council on the Recreation Ground, both allotment sites and Gordon Crescent, were surveyed in September 2025 as part of the Parish Council's routine tree-safety management. The works recommended by the survey have now been completed. The report recommended that all trees should be re-inspected in January 2027 to maintain an appropriate risk-based inspection cycle.

Current Position

The company that undertook the 2025 survey has provided a quotation of £1,947.40 + VAT to carry out the repeat inspection in line with the recommended schedule. No alternative quotes have yet been sought.

Decision

Members are asked to consider the quotation received and determine whether to:

- commission the same contractor to undertake the January 2027 survey, or
- seek additional comparative quotes before making a decision.

Agenda Item 16: To consider quotes for tree works

Background

Following the full tree survey undertaken in September 2025, the Parish Council commissioned the recommended works identified at that time. During the course of carrying out those works, the contractor has advised that one tree should be removed due to its condition and another tree should be cut back to address emerging defects and maintain safety.

Current Position

The contractor has indicated they will provide a quotation for the additional works. This has not yet been received but will be forwarded to the Council Members on receipt.

Decision

Members are asked to consider whether to:

- commission the contractor (subject to receipt of an acceptable quotation), or
- seek additional quotes once the specification is confirmed.